GPS SECURE PORTAL DEALER GUIDE

Please take the time to review the user manual prior to operating the system. GPS Secure aim to provide an efficient and easy to operate web tracking interface. This user manual contains information you will need to operate the system efficiently and utilise its features.

Please stay tuned as we continually provide updates and added features.

From the management and staff of GPS Secure, we wish you happy tracking!

CONTENT

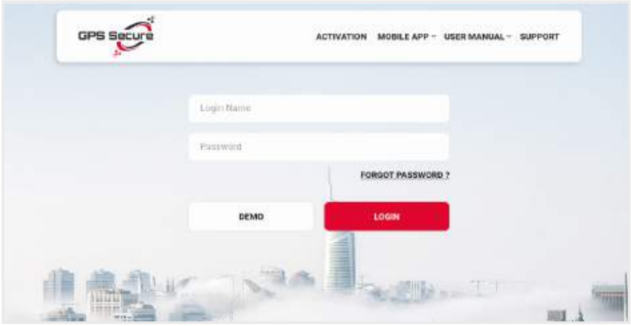
1. ACCESSING THE ONLINE PORTAL

Please follow the below steps to access the online portal:

1. **Open** a new web browser. It is recommended to use Google Chrome.

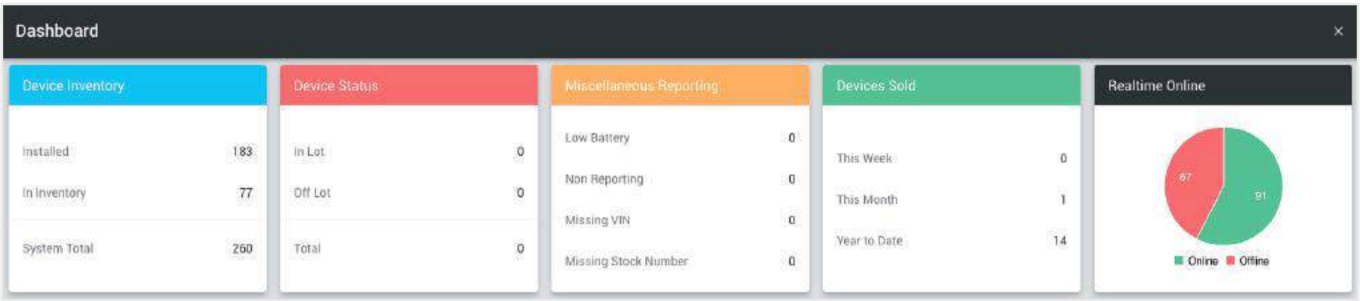
2. Enter **login name / email** and **password**. If you have forgotten your password, click the **Forgot password** button.

3. Click **Log in** button.



2. DASHBOARD PAGE OVERVIEW

When you sign in, you will be taken to the Dashboard page, where you will see general information on your assets.



At the top you will find information about:

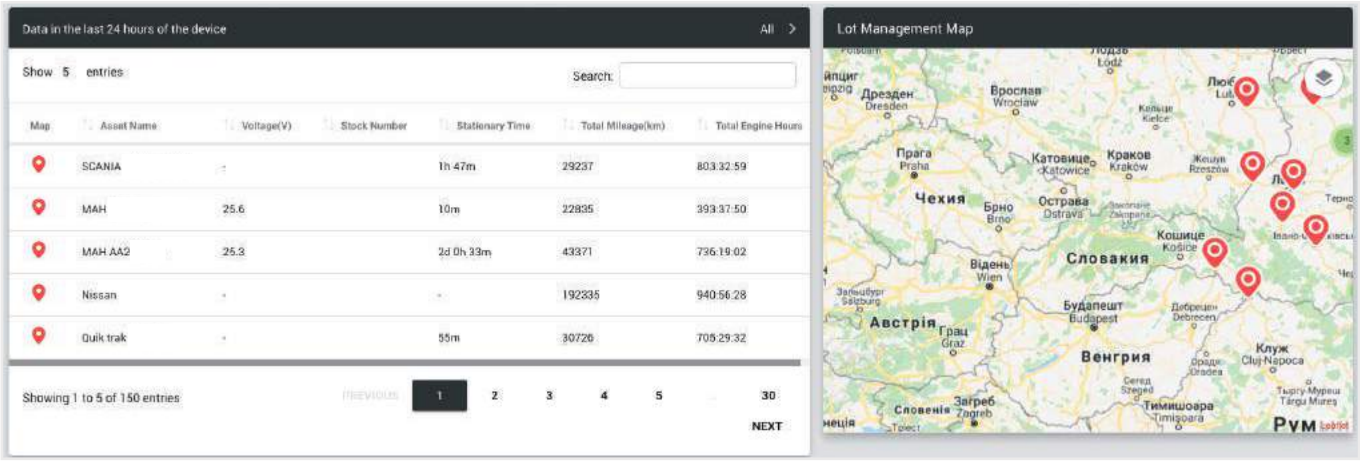
• **Device Sold** - the number of devices installed and stored on the balance.

• **Device Status** - Number of assets in and outside geofences. Click on the items In lot, Off lot or Total for more details.

• **Miscellaneous Reporting** - Number of reports received.

• **Devices Sold** - Number of assets sold. Click on the items This week, This month or Year to date for more details.

• **Realtime Online** - Pie chart showing the number of active and non active assets.



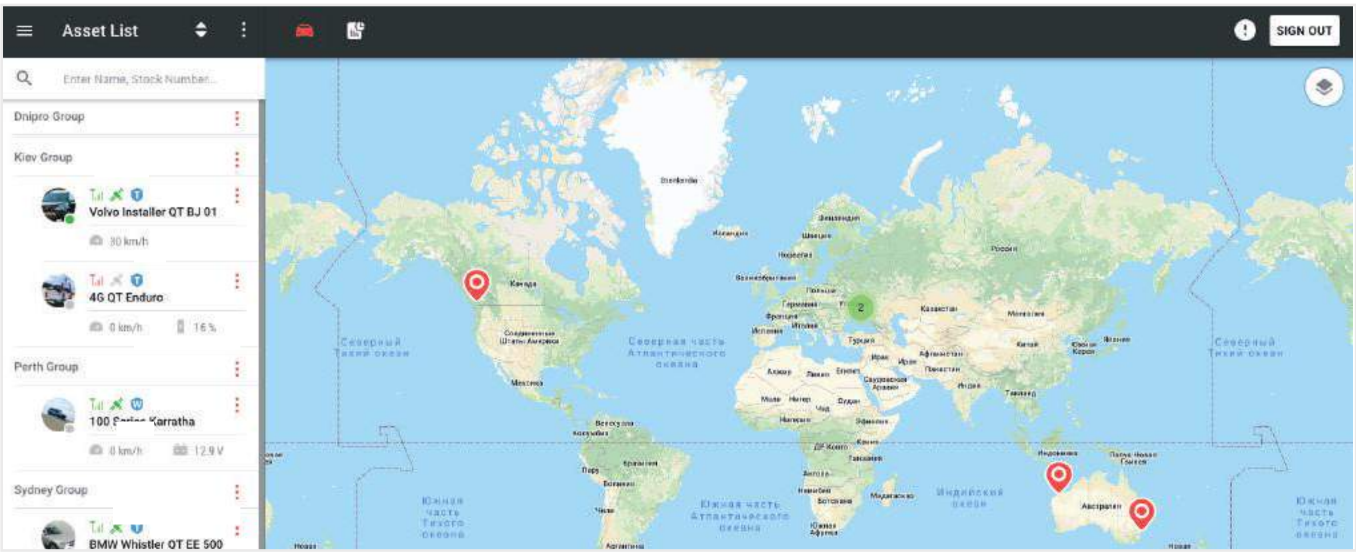
At the bottom is a map and table with the following data:

- **Map** (Click on the icon to display the corresponding asset on the map to the right of the table),
- **Asset name**,
- **Voltage**,
- **Stock Number**,
- **Stationary time**,
- **Total mileage**,
- **Total engine hours**.

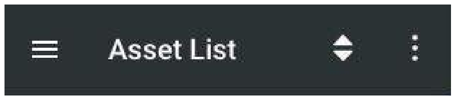
To display a separate group of assets, select the **name of the group** in the upper right corner.

3. TRACKING PAGE OVERVIEW

On this screen you can see a list of your assets, display their position on the map in real time, as well as use additional functions: asset activation, assignment of alarms, viewing / editing information about an asset, creating / editing groups of assets, assigning tracking intervals.



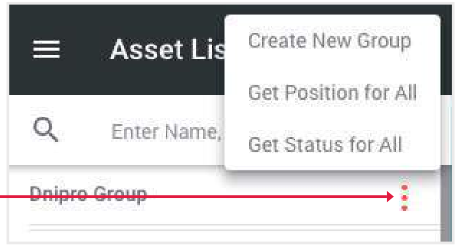
On the left side of the tracking page is a list of your groups and assets.

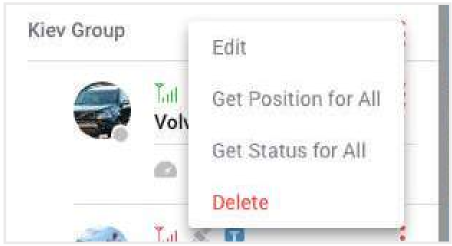


At the top are:

- **General menu**,
- **Current page title**,
- **Asset list display filter**,
- **Additional menu**.

In the general list, we see the names of groups and assets that belong to the group. To add a new group, click on the additional menu, to edit a group, click on the **group menu icon**.





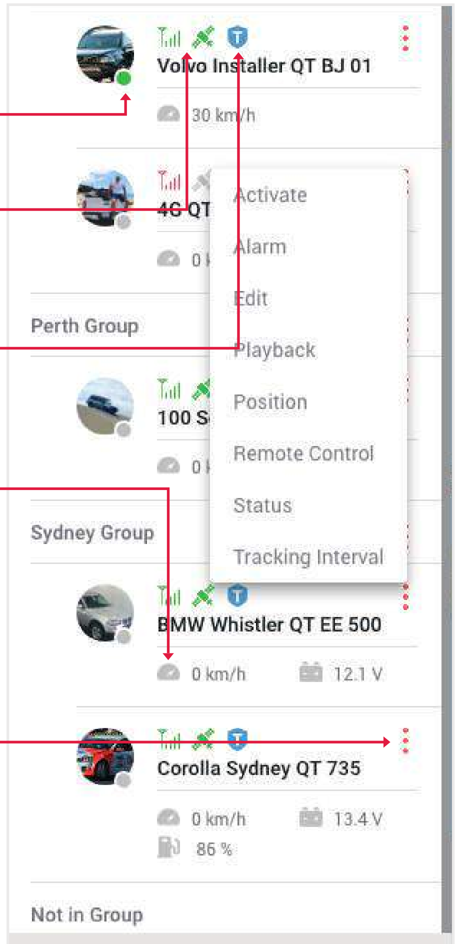
In the list of assets you can view this information:

• **The circle** in the lower right corner indicates the status of the asset: gray - stopped, green - moved.

• **Signal icons and satellites** indicate signal strength: gray - no signal, red - bad signal, green - good signal.

• A **blue shield icon** will indicate the service plan for this asset: L - loc8, P - protect, T - track, W - watch, B - boatwatch. A blank shield means the asset is not activated.

• Under the name, the current indicators of **speed, fuel, voltage and etc**. are displayed, depending on the type of device.



Assets menu contains the following functions:

- **Activate** - asset activation,
- **Alarm** - setting alarms,
- **Edit** - edit asset info,
- **Playback** - view tracking history,
- **Position** - current asset location,
- **Remote control** - remote control of your asset,
- **Status** - information about your asset,
- **Tracking interval** - updates tracking information at different intervals.

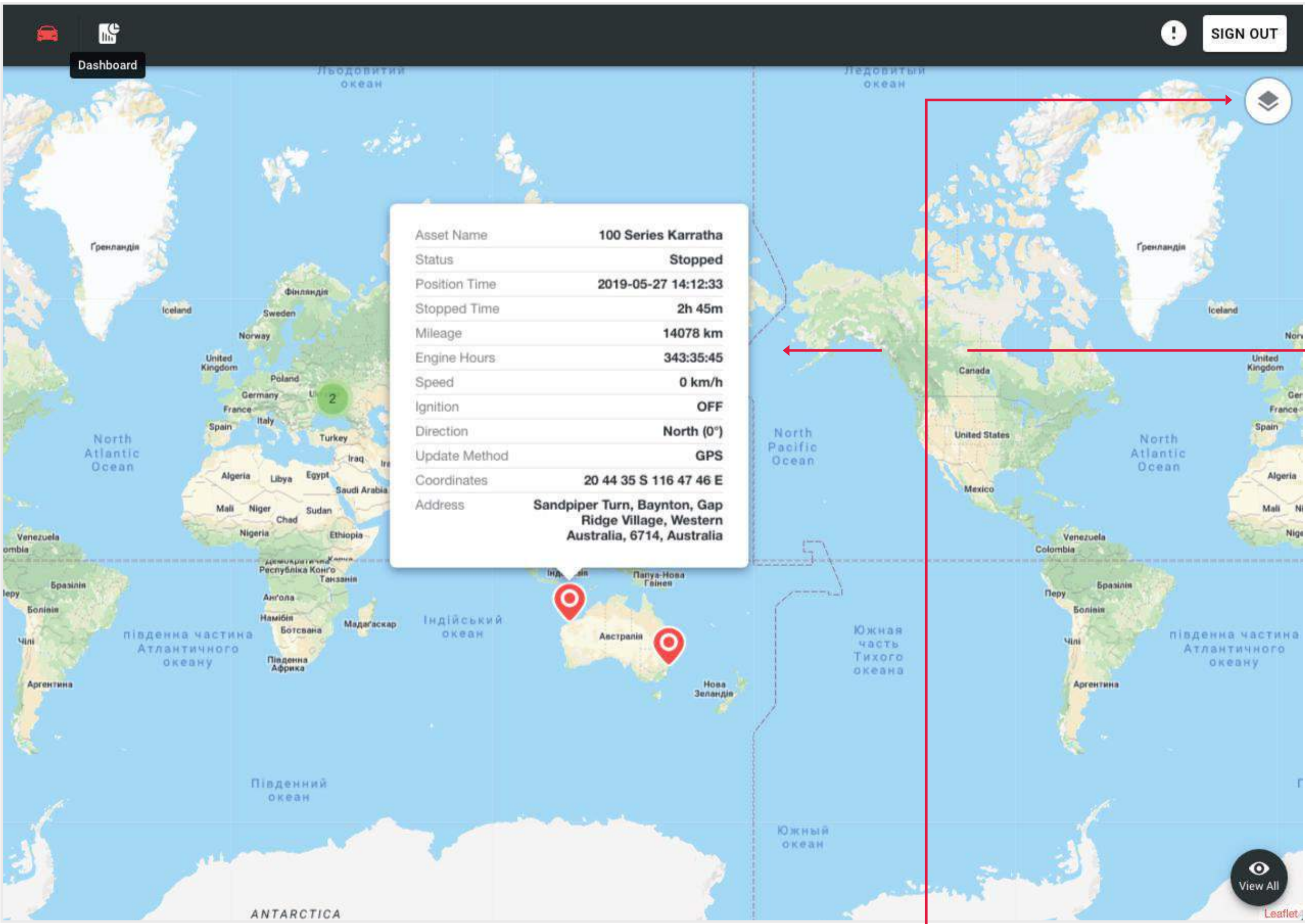
On the right side of the tracking page is a map.

At the top are:

- **Sign out** button,

- **Notifications**,

- Navigate between **Dashboard** and **Tracking pages**.



In the upper right of the map there is a **map change icon** for various displays:

- Standart map,

- Satellite map,

- OpenStreet map.

When you click on the asset pin, you will see an auxiliary window showing **status information**:

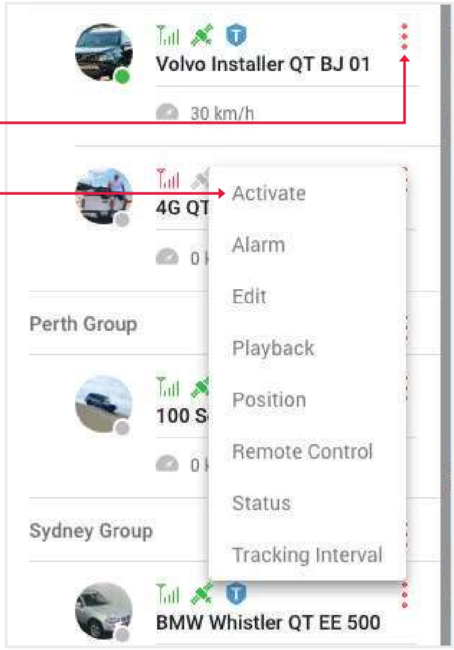
- Asset name,
- Status,
- Position time,
- Stopped time,
- Mileage,
- Engine hours,
-Speed
- Ignition,
- Direction,
- Update method,
- Coordinates,
- Address.

3.1. ACTIVATE DEVICE

To activate device for your client, follow these steps:

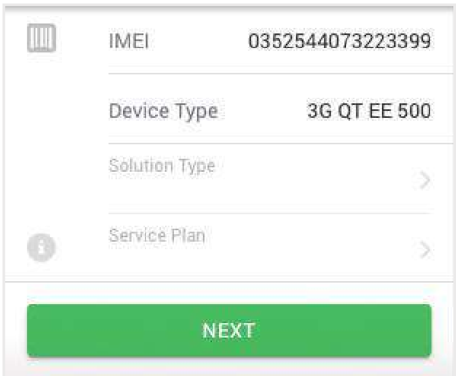
1. Find the asset at Asset List, open asset menu by clicking on **three dots** next to asset name.

2. Select **Activate** tab.

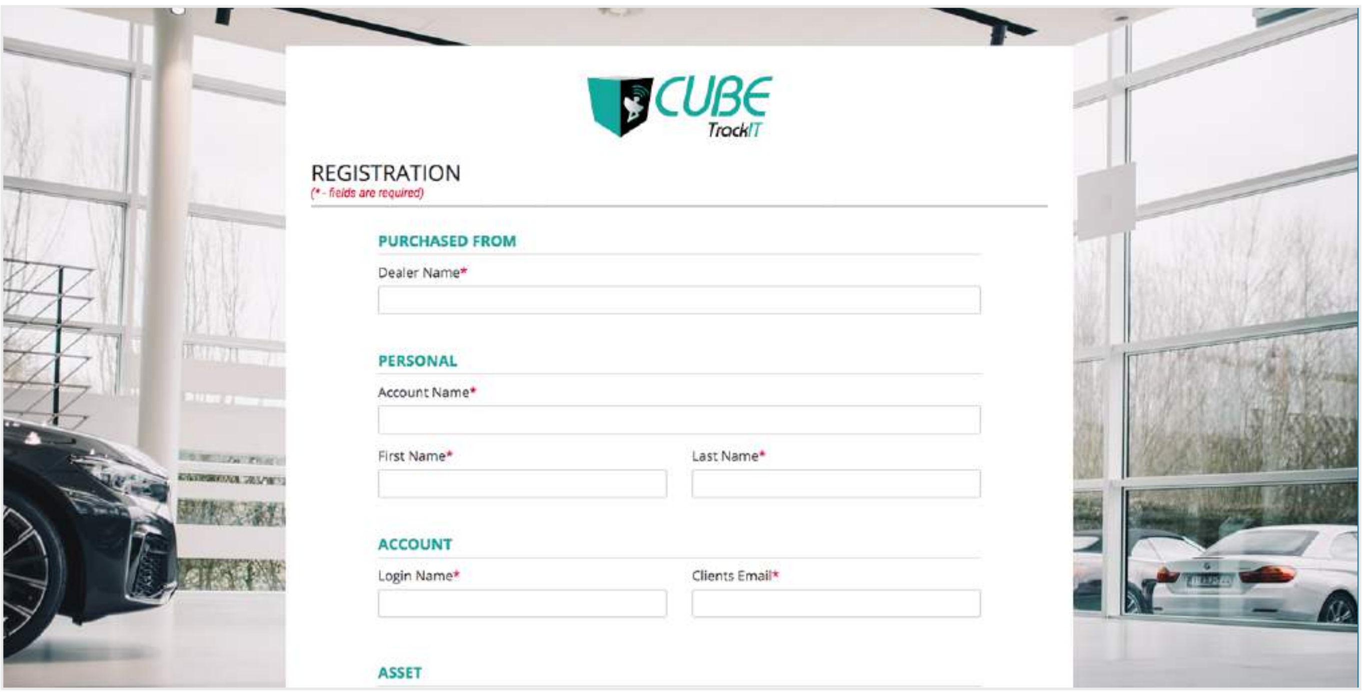


3. Select **Solution Type** and **Service Plan**.

4. Click **Next button**.



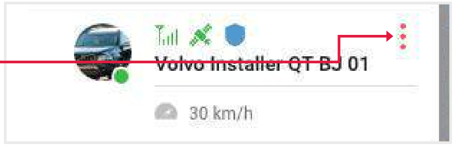
You will be transfered to fill in client details, please fill in all requred fields and complete **Activation form**.



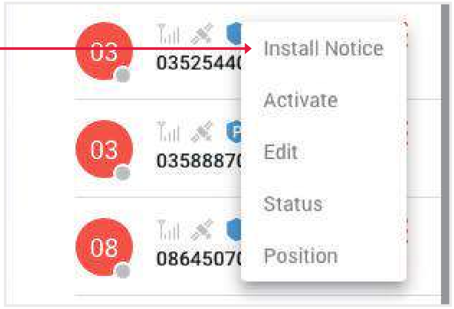
3.2. INSTALLATION NOTICE

After the installation of the device is completed, fill in the details to complete it successfully.

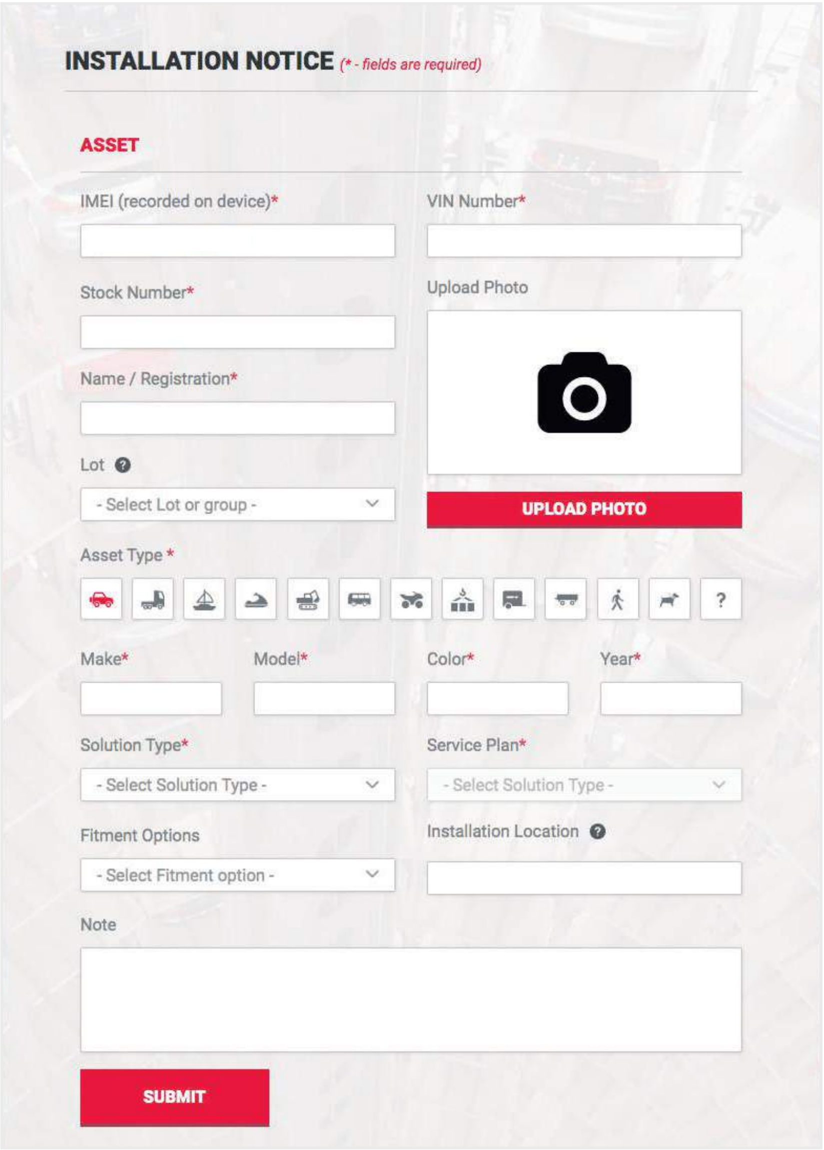
1. Find the asset at Asset List, open asset menu by clicking on **three dots** next to asset name.



2. Select **Install notice** tab.

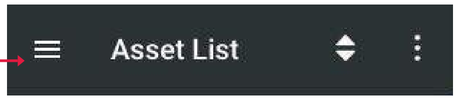


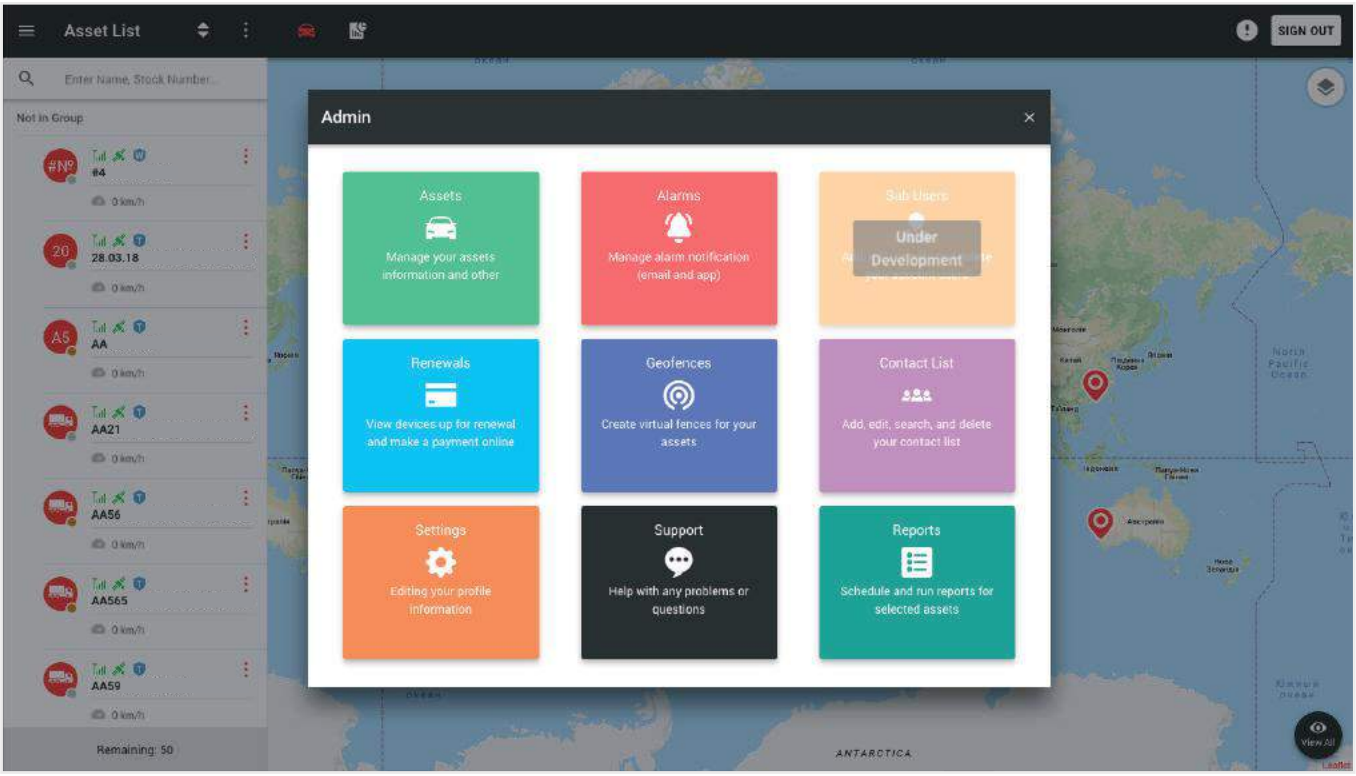
You will be transfered to fill details, please fill in all requred fields and complete **Installation notice form**.



4. GENERAL MENU OVERVIEW

To open the General menu, click on the **icon** in the upper left part of the tracking page.





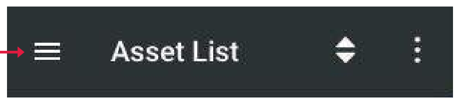
On this pop-up you can perform the following functions:

- **Assets** - manage your assets information and other.
- **Alarms** - manage alarm notification (email and app).
- **Sub users** - add, edit, search, and delete your account users.
- **Renewals** - view devices up for renewal and make a payment online.
- **Geofences** - create virtual fences for your assets.
- **Contact list** - add, edit, search, and delete your contact list.
- **Settings** - editing your profile information.
- **Support** - help with any problems or question.
- **Reports** - schedule and run reports for selected assets.

4.1. CREATE ALARM NOTIFICATIONS

To receive alerts about alarmas, follow these steps:

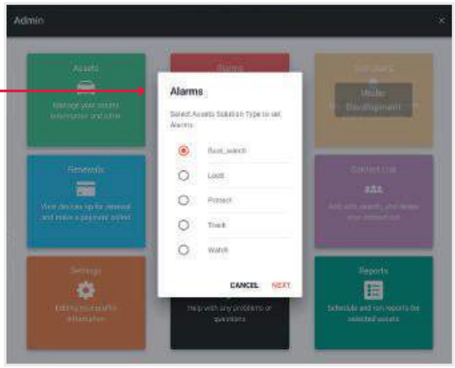
1. Click **General menu** icon.



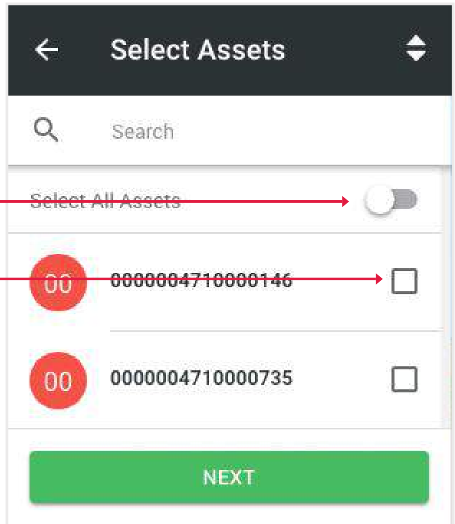
2. Select **Alarms** block.

3. Select assets **solution type** to set alarms:

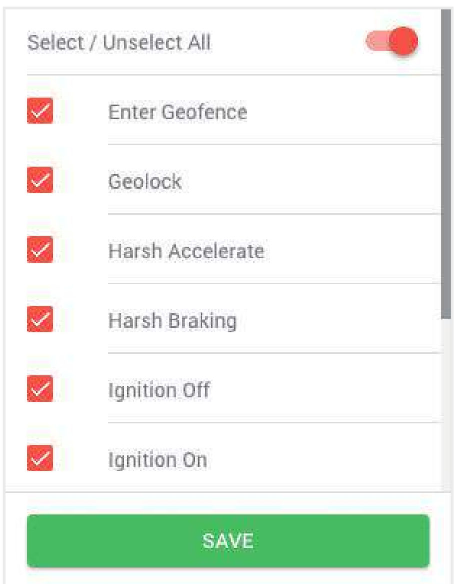
- Boat_watch,
- Loc8.
- Protect,
- Track,
- Watch.



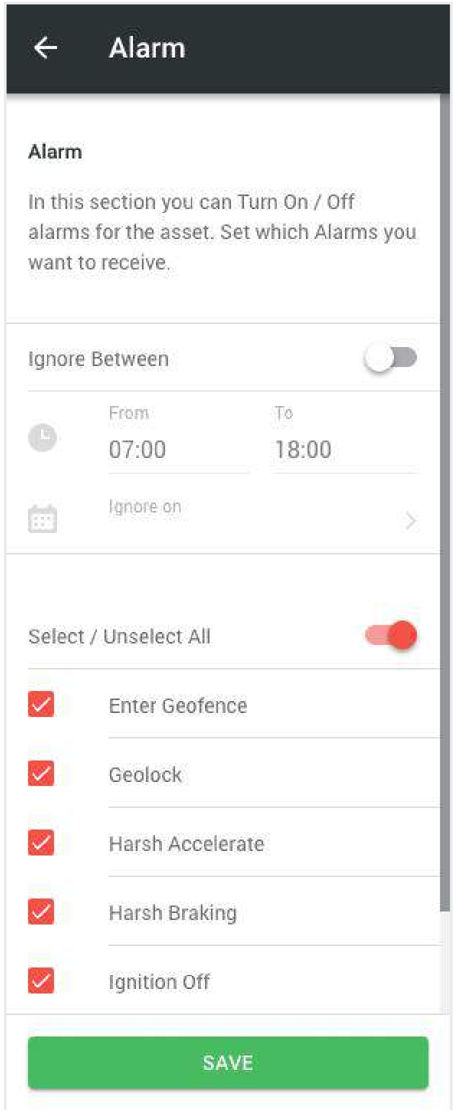
4. In the list of assets that appears, select the necessary ones by checking them in the **checkboxes**
or click on the **switcher** to select all assets.
Click **Next** button.



4. Choose which types of alarm you want to receive. Click **Save** button to continue.



Notes: If you want to limit the receipt of notifications, in the Ignore Between section you can select the time and days of the week on which you will NOT receive notifications.

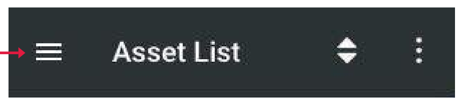


4.2. CREATE / EDIT SUB ACCOUNTS

A sub account can be created to allow different logins to see different assets, the main account will still have the full function to create, edit and remove these accounts and view all data from the assets on their own and any sub account.

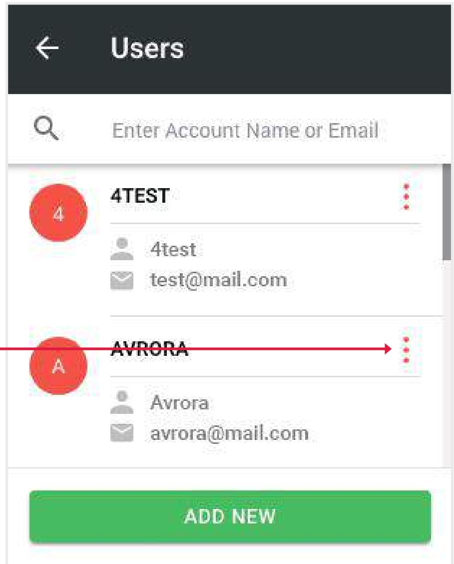
To create / edit sub account, follow these steps:

1. Click **General menu** icon.



2. Select **Sub accounts** block.

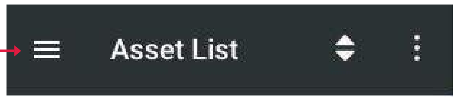
3. Click the **Add New** button to create an sub account, or the icon of the **account menu**, to edit / delete an existing sub account.



4.3. CREDIT REPLENISHMENT

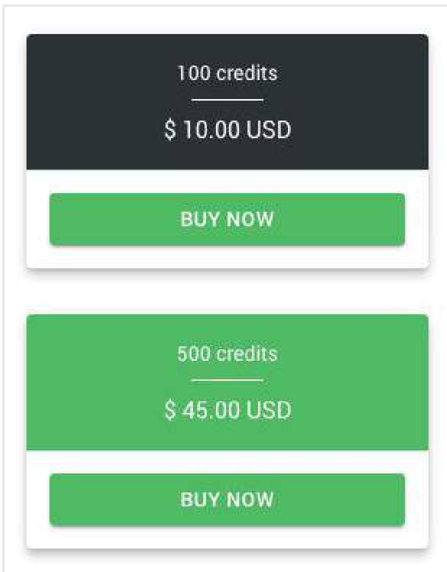
To credit replenishment, follow these steps:

1. Click **General menu** icon.

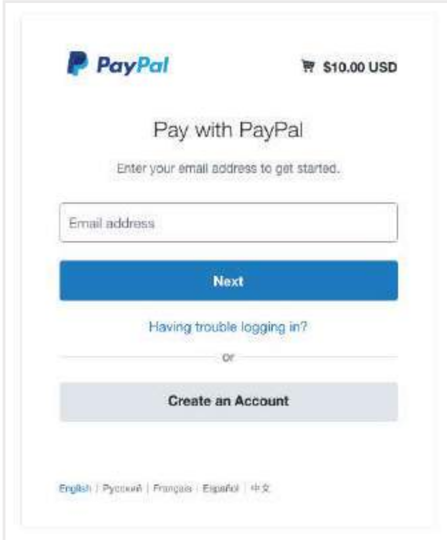


2. Select **Renewal** block.

3. **Select** the desired number of credits replenishmenta and click **Buy now** button. You will be taken to PayPal website.



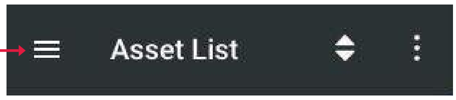
4. **Log in** and follow further instructions to pay.



4.4. CREATE / EDIT GEOFENCES

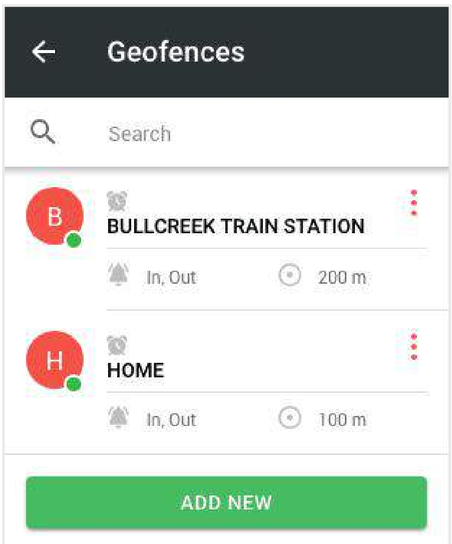
Geofence – this is an area that is set to provide a log or email notification in the event an asset enters or leaves the location.

1. Click **General menu** icon.



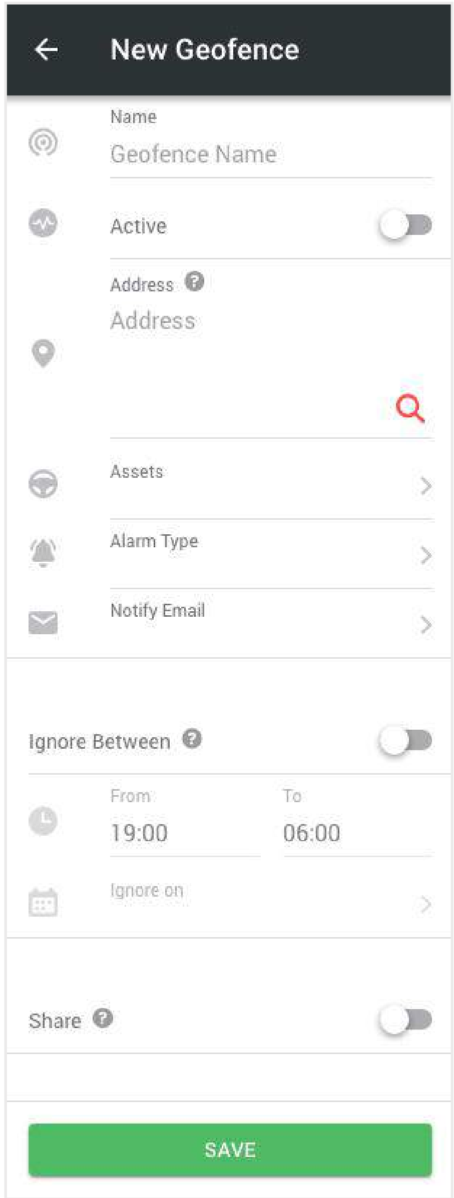
2. Select **Geofences** block.

3. Click **Add new** button to create new geofence.



4. **Fill** in the fields and click **Save** to complete.

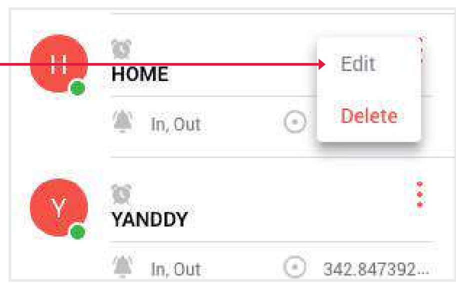
Notes: If you want to limit the receipt of notifications, in the **Ignore Between section** you can select the time and days of the week on which you will NOT receive notifications.



In the upper left corner of the map you will find icons for creating / editing geofences

- Address search
- Creating a rectangle geofence
- Creating a polygon geofence
- Creating a circle geofence
- Editing an individual node (point) of a geofence
- Drag geofence
- Remove geofence

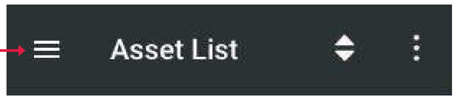
5. To edit or delete an existing geofence, click on the icon of the **geofence menu**.



4.5. CREATE / EDIT CONTACTS

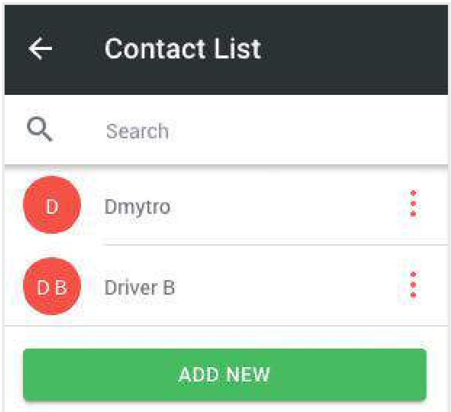
The contact list is required to send reports and other materials to your colleagues or people who need this information.

1. Click **General menu** icon.

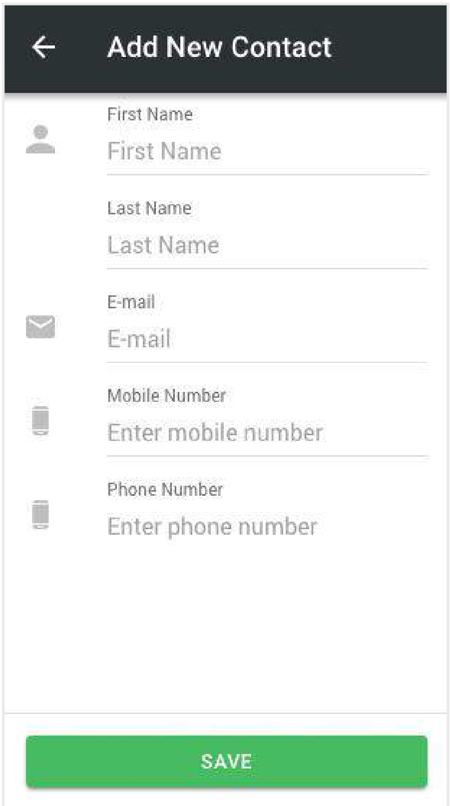


2. Select **Contact list** block.

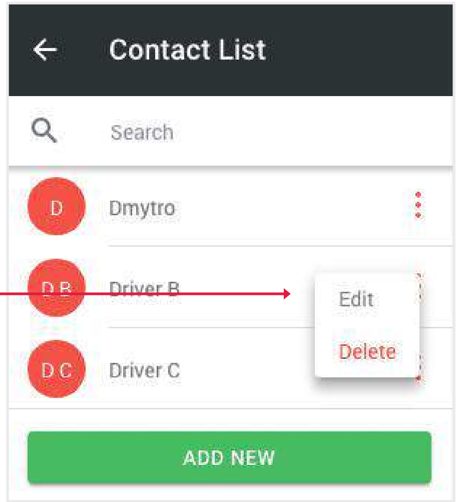
3. Click **add new** button to create new contact.



3. **Fill** in the fields and click **Save** to complete.

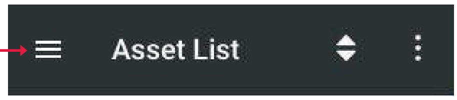


4. To edit or delete an contact, click on the icon of the **contact menu**.



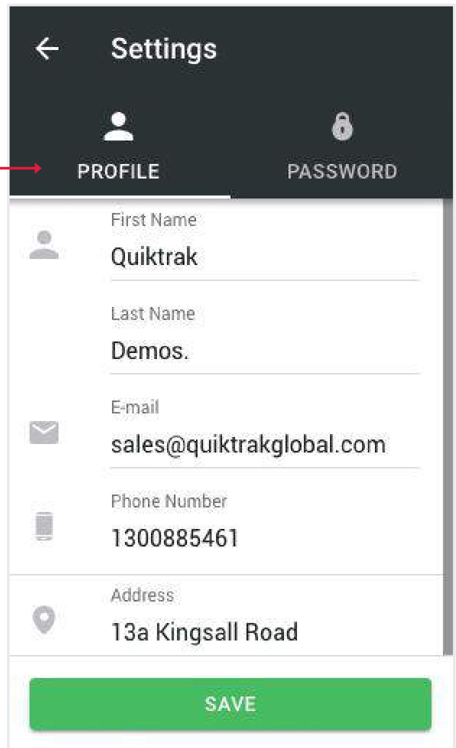
4.6. EDIT YOUR PROFILE INFO

1. Click **General menu** icon.

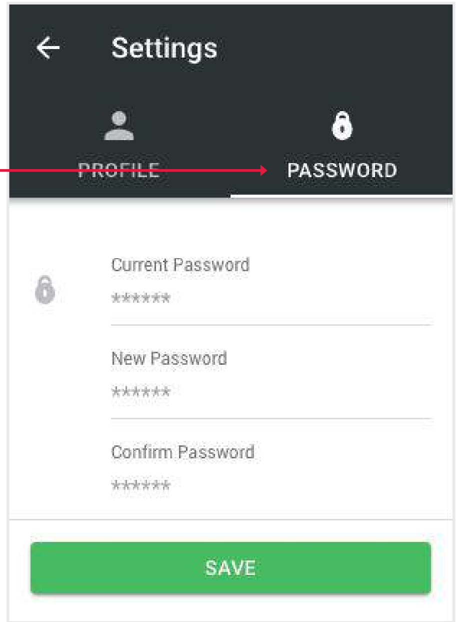


2. Select **Settings** block.

3. In the **Profile tab** you can change your contact information.

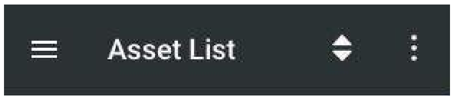


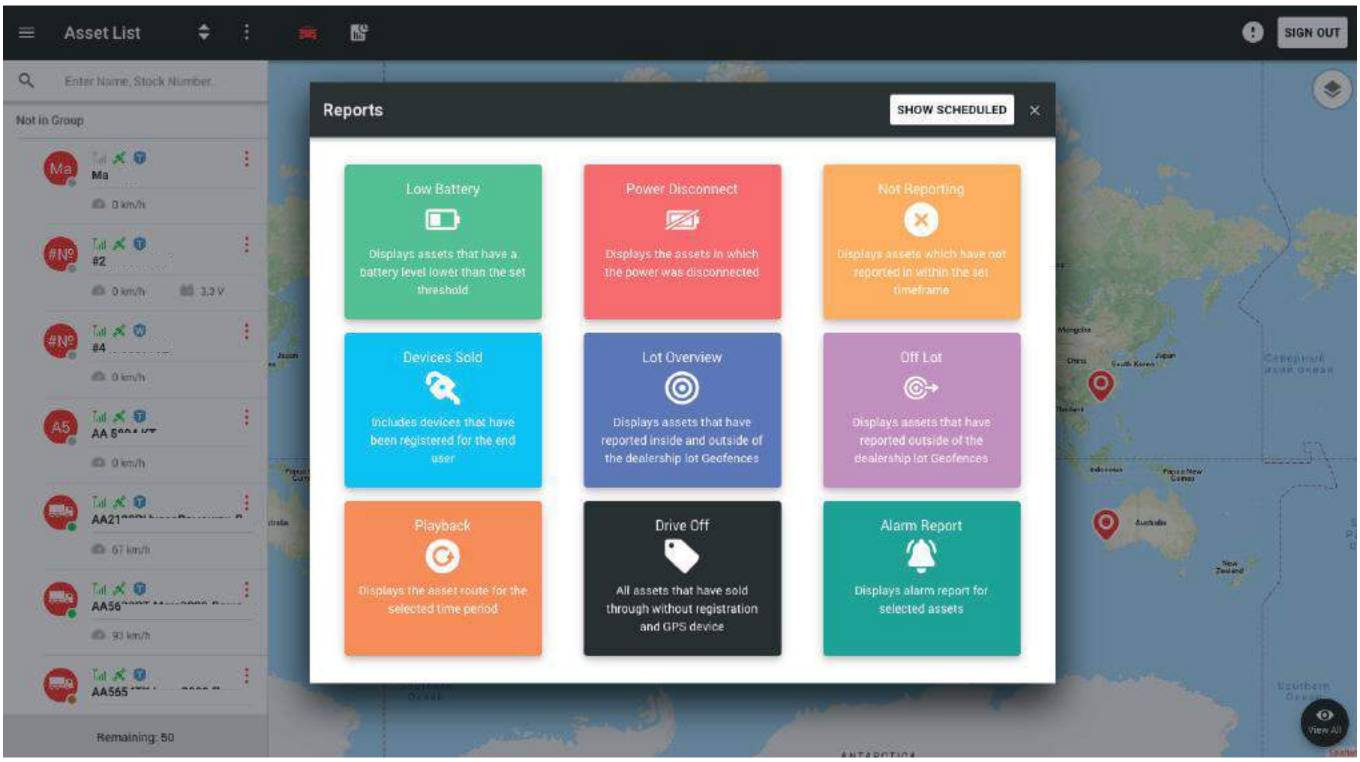
4. In the **Password tab** you can change your password.



5. REPORTS OVERVIEW

To open the Reports menu, click on the **icon** in the upper left part of the tracking page and select **Reports block**.





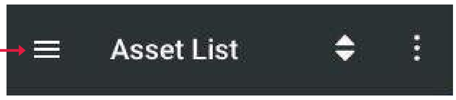
On this pop-up you can perform the following reports:

- **Low battery** - displays assets that have a battery level lower than the set threshold.
- **Power disconnect** - displays the assets in which the power was disconnected.

- **Not reporting** - displays assets which have not reported in within the set timeframe.
- **Devices sold** - includes devices that have been registered for the end user.
- **Lot overview** - displays assets that have reported inside and outside of the dealership lot geofences.
- **Off lot** - displays assets that have reported outside of the dealership lot geofences.
- **Playback** - displays the asset route for the selected time period.
- **Drive off** - all assets that have sold through without registration and GPS device.
- **Alarm report** - displays alarm report for selected assets.

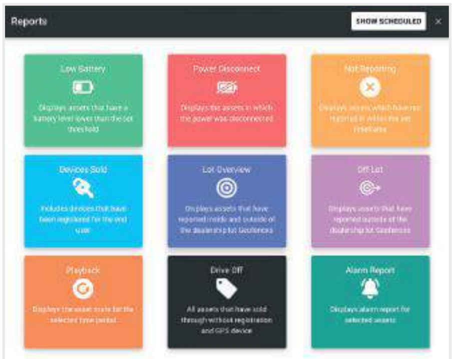
5.1. CREATE NEW REPORT

1. Click **General menu** icon.

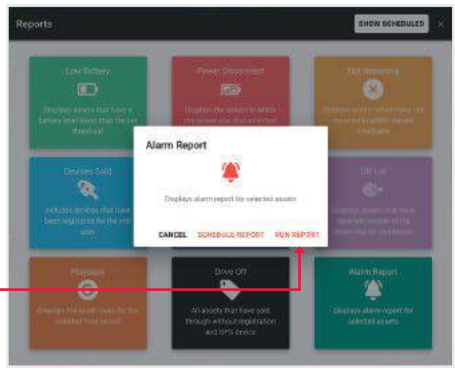


2. Select **Reports** block.

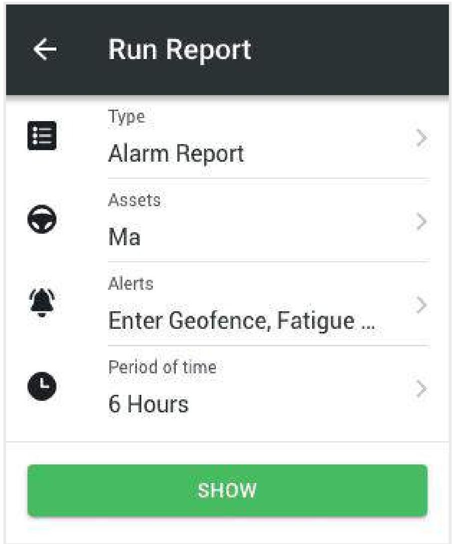
3. Click on the **desired report**.



3. Click **Run report** button.

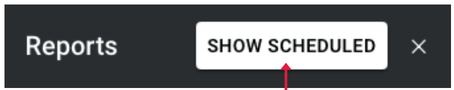


4. **Fill** in the fields and click **Show** to complete.

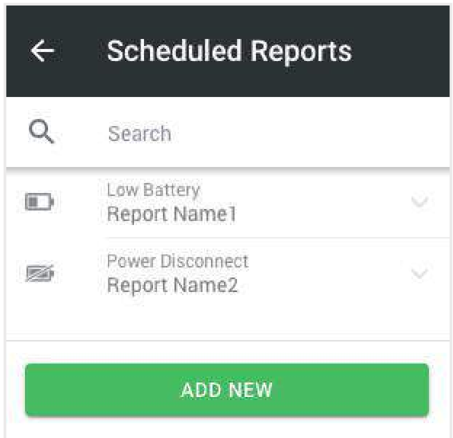


5.2. VIEW EXISTING REPORTS

To view all existing, previously created reports, click in the upper right corner of the pop-up button to **Show scheduled**.



On the new page you will see a **list** of existing reports.



To view an existing report of a particular type, select the desired report and click the **Schedule report** button.