DEALER SOFTWARE USER MANUAL

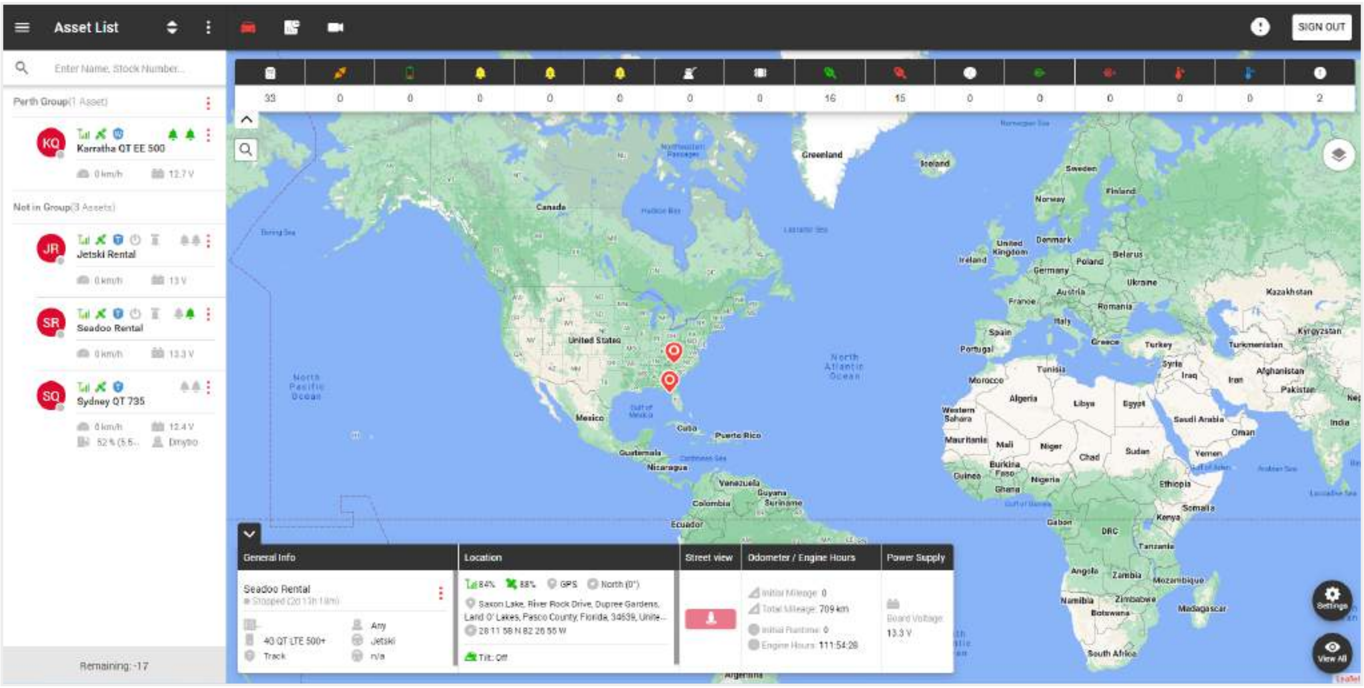
Please take the time to review the user manual prior to operating the system. Our company aim to provide an efficient and easy to operate web tracking interface. This user manual contains information you will need to operate the system efficiently and utilise its features. Please stay tuned as we continually provide updates and added features.

From the management and staff of our company, we wish you happy tracking!

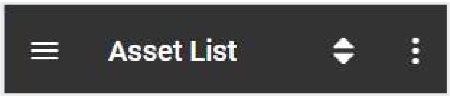
1. CONTENT

2. TRACKING PAGE OVERVIEW

On this screen, you can see a list of your assets, display their position on the map in real time, and use additional functions: asset activation, view/edit asset data, create/edit asset groups, view the latest received alarms.



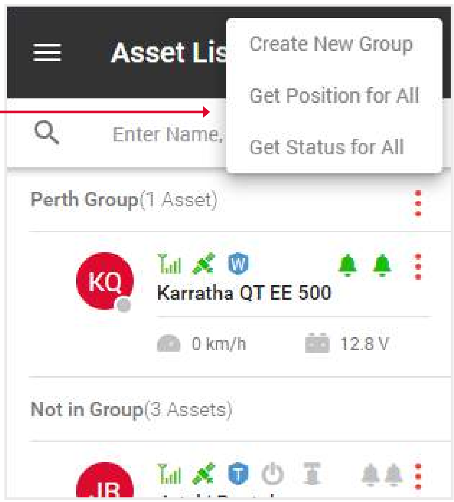
On the left side of the tracking page is a list of your groups and assets.



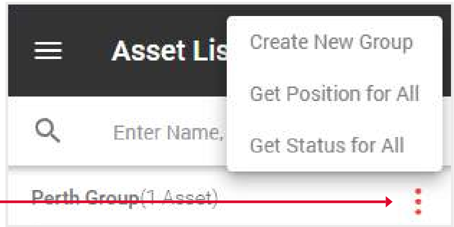
At the top are:

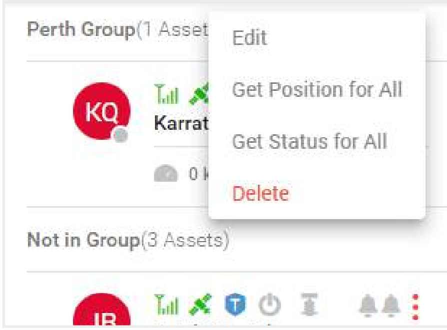
- **General menu,**
- **Current page title,**
- **Asset list display filter,**
- **Additional menu.**

In the general list, we see the names of groups and assets that belong to the group. To add a **new group**, click on the additional menu.



To edit a group, click on the **group menu icon.**





In the list of assets you can view this information:

• **The circle** in the lower right corner indicates the status of the asset: gray - stopped, green - moved.

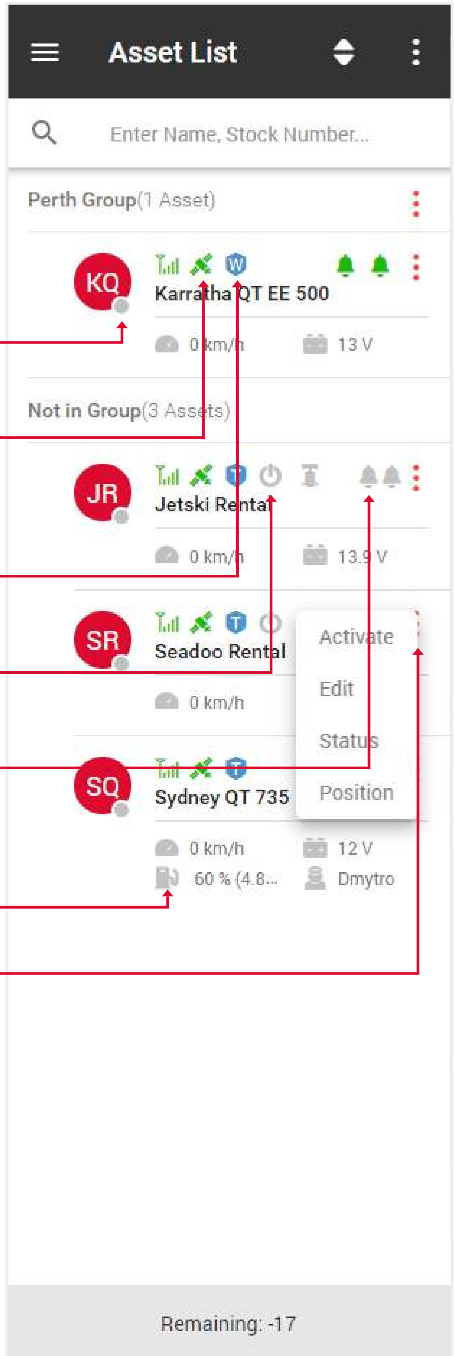
• **Signal icons and satellites** indicate signal strength: gray - no signal, red - bad signal, green - good signal.

• A **blue shield icon** will indicate the service plan for this asset: L - loc8, P - Qprotect, T - track, W - watch. A blank shield means the asset is not activated.

• For **water assets**, there are additional parameters, shore power and bilge pump. Gray - off, green - on.

• The **bell icons** indicate the states of Input 1 and Input 2. Gray - off, green - on.

• Under the name, the current indicators of **speed, fuel, voltage and etc**. are displayed, depending on the type of device.



Assets menu contains the following functions:

- **Activate** - setting alarms,
- **Edit** - edit asset info,
- **Status** - information about your asset,
- **Position** - current asset location.

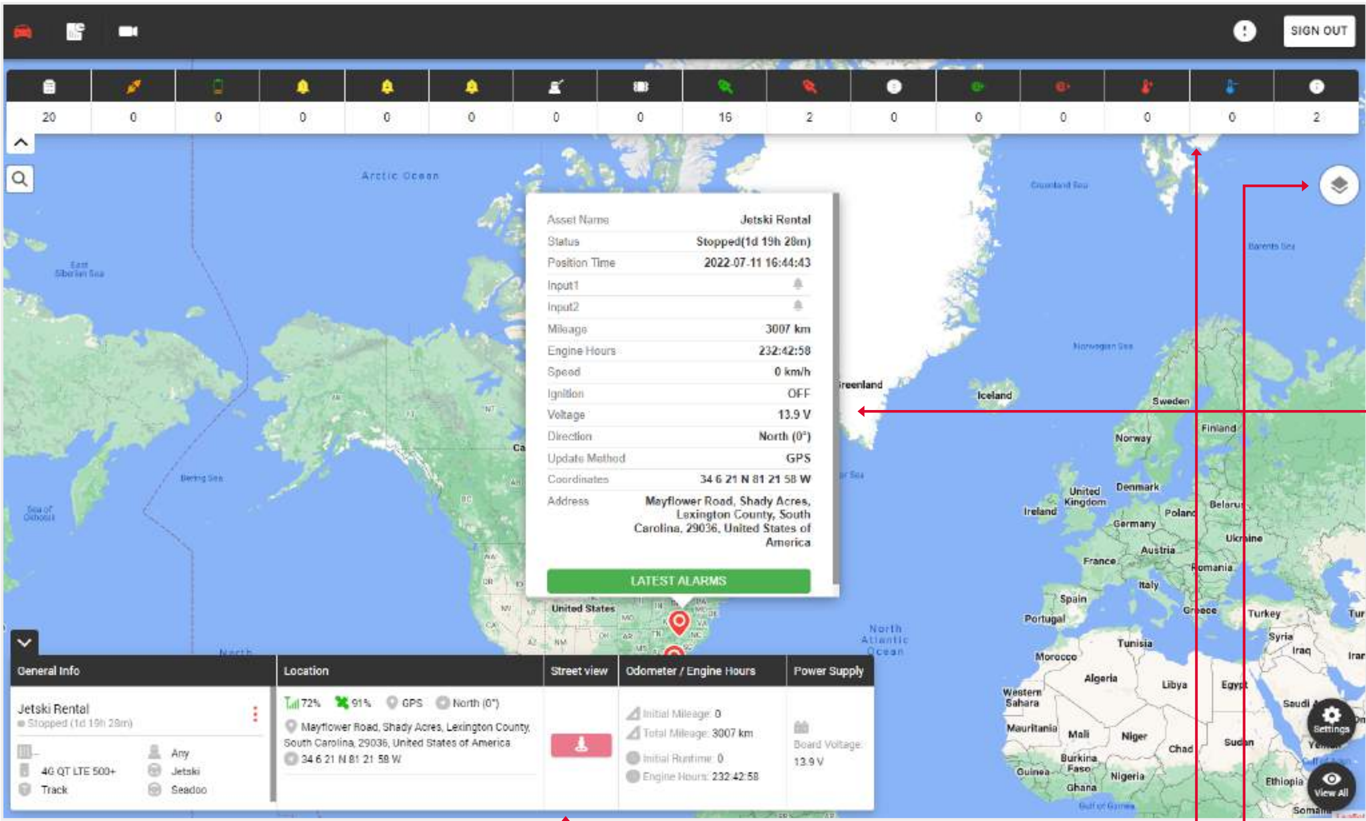
On the right side of the tracking page is a map.

At the top are:

- **Sign out** button,

- **Notifications**,

- Navigate between **Tracking pages, Dashboard** and **CCTV player** pages.



At the bottom is a widget with **general information** about the asset.

Note: that in order for the information to be displayed in the widget, you need to click on the desired asset in the left part of the list of assets.

The upper part of the map displays the **types of alarms** and the number of times they have been triggered.

In the upper right of the map there is a **map change icon** for various displays:

- **Standart map**,

- **Satellite map**,

- **OpenStreet map**.

Here you can turn on the **grid** and **sea marks**.

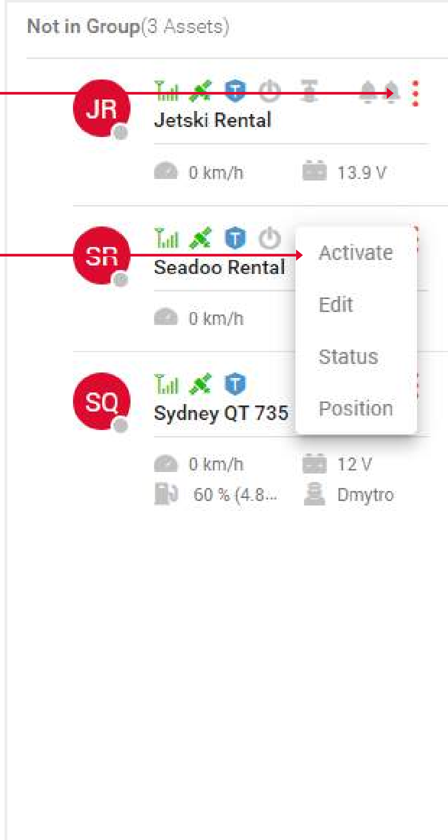
The **settings button** shows the created geofences, and **view all** zooms out the map until all asset pins are displayed.

When you click on the asset pin, you will see an auxiliary window showing **status information** and **latest alarms** button.

2.1. ASSET ACTIVATION

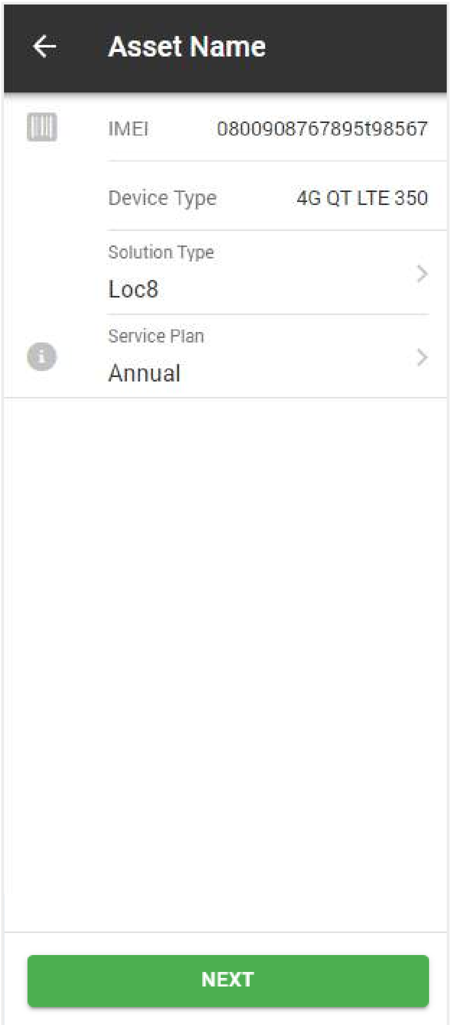
1. Click **Menu Asset** icon.

2. Select **Acticate** item.

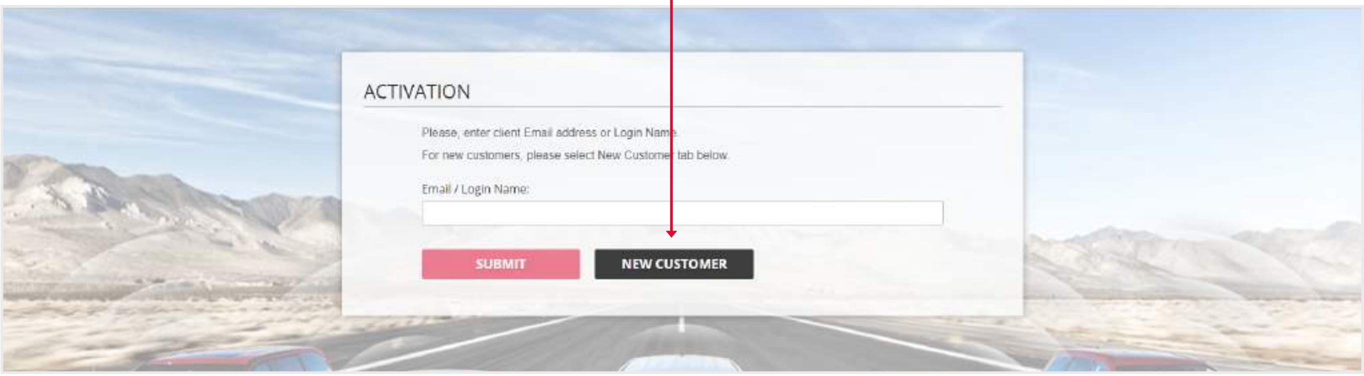


3. Select **Solution type and Service plan**.

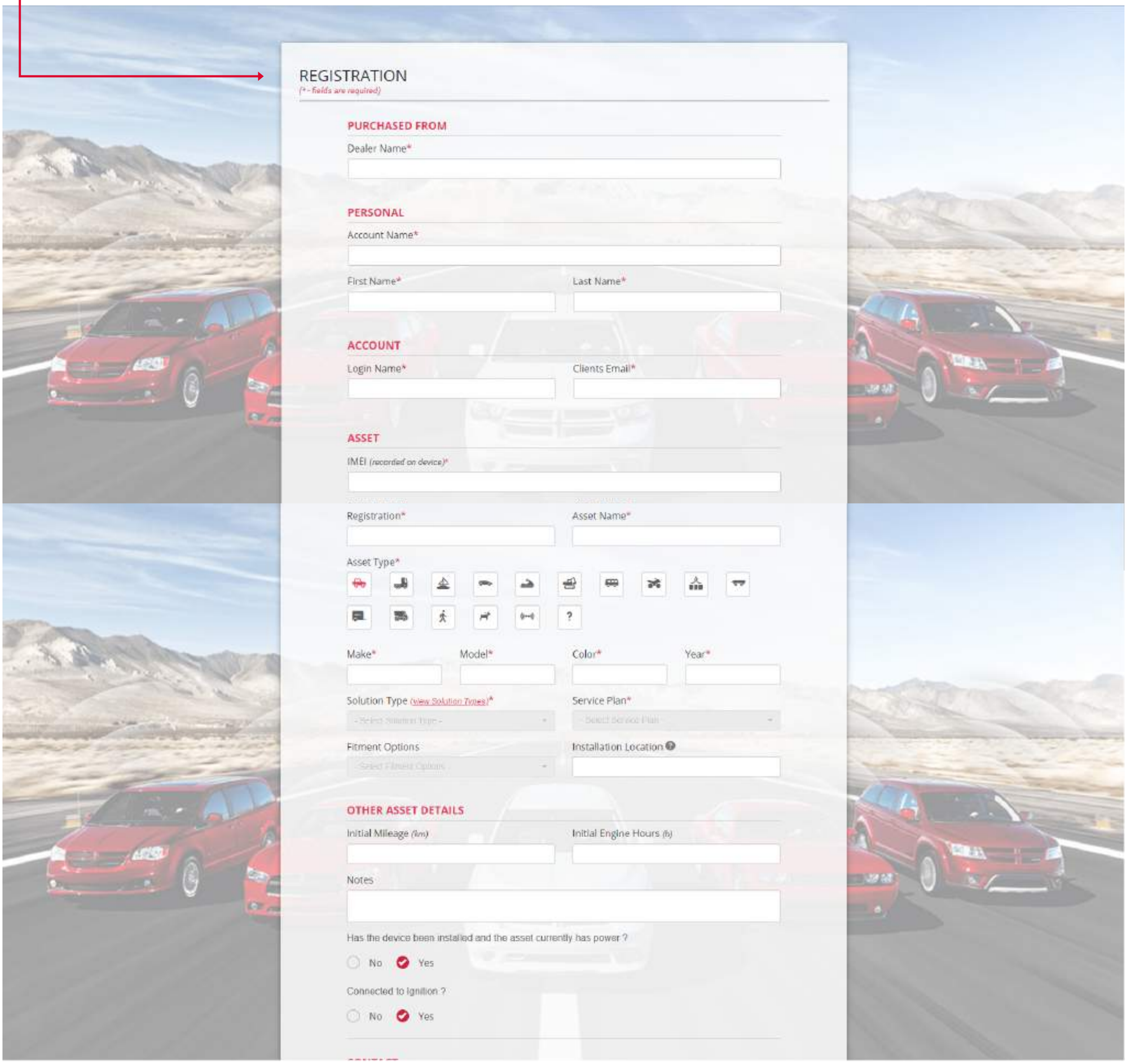
4. Click **Next** button.



If this is an existing user, then enter his email and click the **Submit** button, if it's new, then click the **New customer** button.



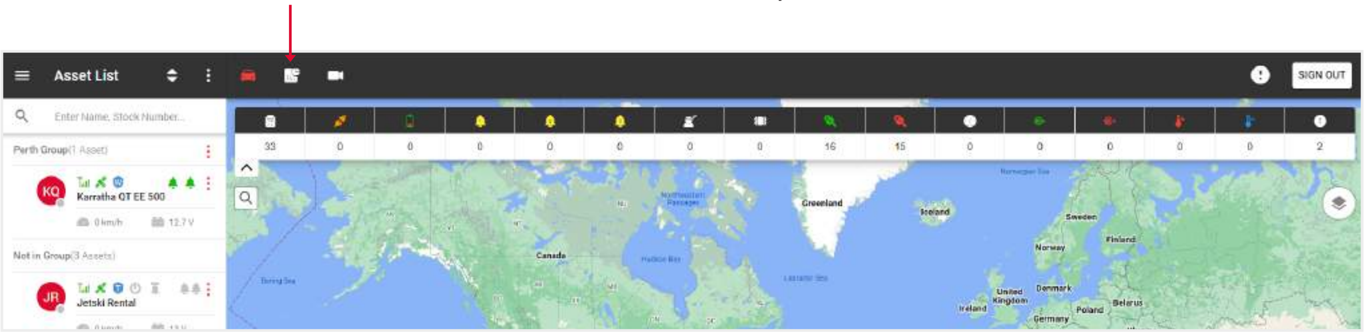
Fill out the Registration / Activation form that appears.



After that, you and your user will receive an activation **email** with details.

3. DASHBOARD PAGE OVERVIEW

The dashboard page appears when you log into your account, but you can also open it by clicking on the **Dashboard icon**, which is located above the map.



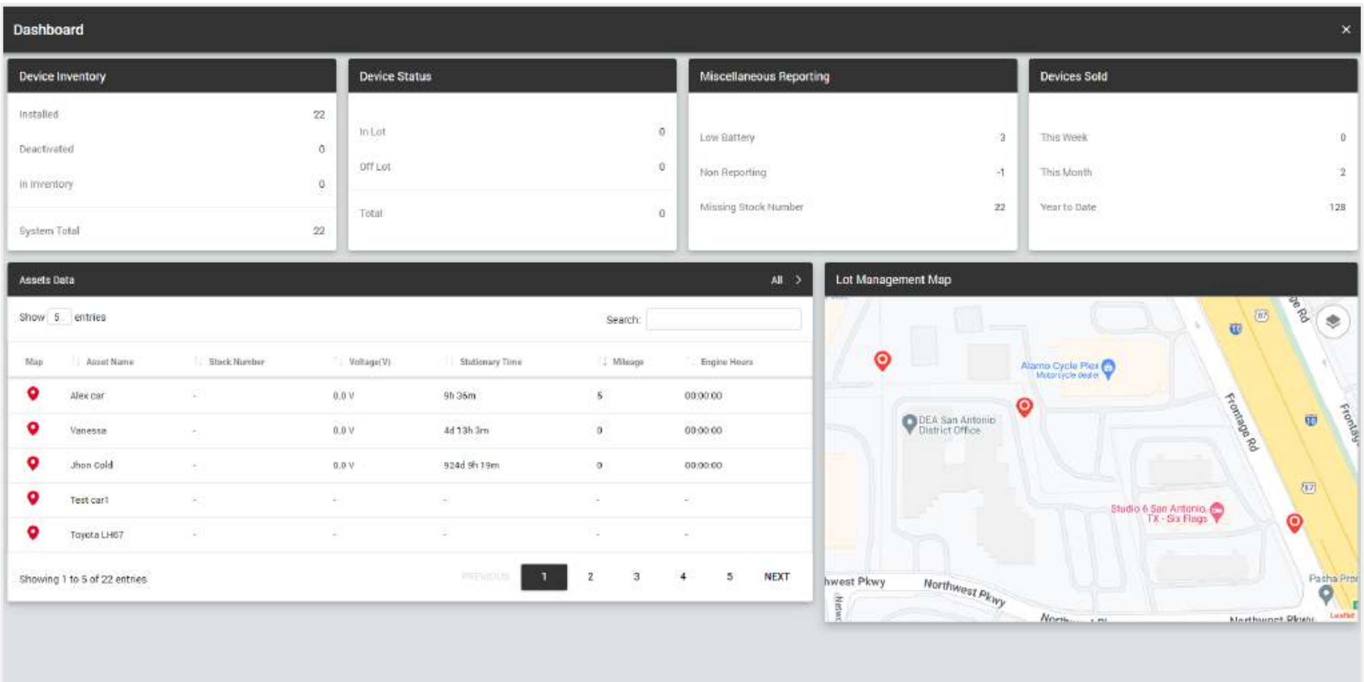
At the top you will find information about:

• **Device inventory** - the number of devices installed, deactivated and stored on the balance. Click on the items for more details.

• **Device status** - number of assets in and outside geofences. Click on the items In lot, Off lot or Total for more details.

• **Miscellaneous Reporting** - number of reports received.

• **Devices sold** - number of assets sold. Click on the items this week, this month or year to date for more details.



At the bottom is a **map and table** with the following data: map (Click on the icon to display the corresponding asset on the map to the right of the table), asset name, stock number, voltage, stationary time, total mileage, total engine hours.

To display a separate group of assets, select the name of the group in the upper right corner.

4. CCTV PLAYER PAGE OVERVIEW

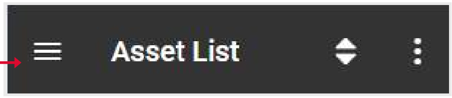
To open the CCTV player page, click on the **Camera icon**, which is located above the map.

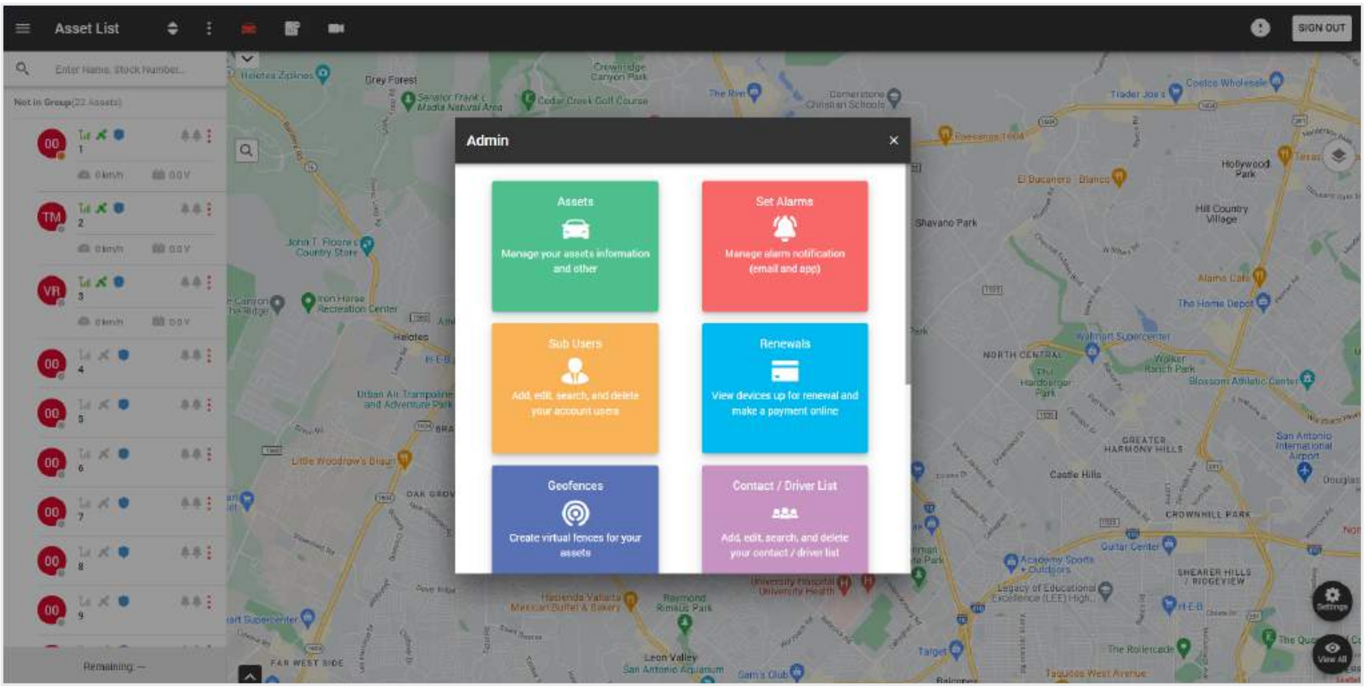
On the left side is a panel that will display your **assets** with a dashcam.

Above the camera display are buttons for turning **on** and **stopping** the video. Display **1,4,9** or **all** available cameras, as well as a **full-screen** video display option.

5. GENERAL MENU OVERVIEW

To open the General menu, click on the **icon** in the upper left part of the tracking page.



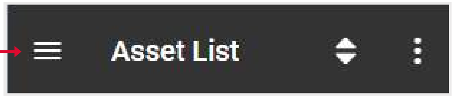


On this pop-up you can perform the following functions:

- **Assets** - manage your assets information and other.
- **Set alarms** - manage alarm notification for one or a group of assets (email and app).
- **Sub users** - add, edit, search, and delete your account users.
- **Renewals** - view devices up for renewal and make a payment online.
- **Geofences** - create virtual fences for your assets.
- **Contact / Driver list** - add, edit, search, and delete your contacts / drivers.
- **Settings** - editing your profile information.
- **Support** - help with any problems or question.
- **Reports** - schedule and run reports for selected assets.
- **Service intervals** - create, edit and remove Service Intervals.
- **Driver IDs** - assigning an asset to drivers via their ID number.
- **Install notice** - sending a report on installing multiple assets.
- **Activation** - pre-activation (assignment to a client) of several assets.

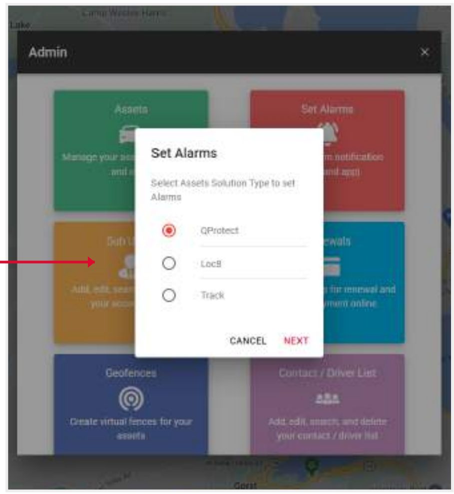
5.1. CREATE ALARM NOTIFICATIONS

1. Click **General menu** icon.



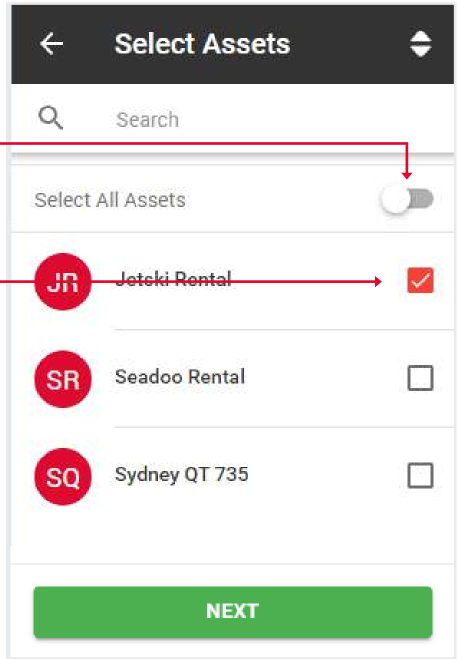
2. Select **Set Alarms** block.

3. Select assets **solution type** to set alarms.

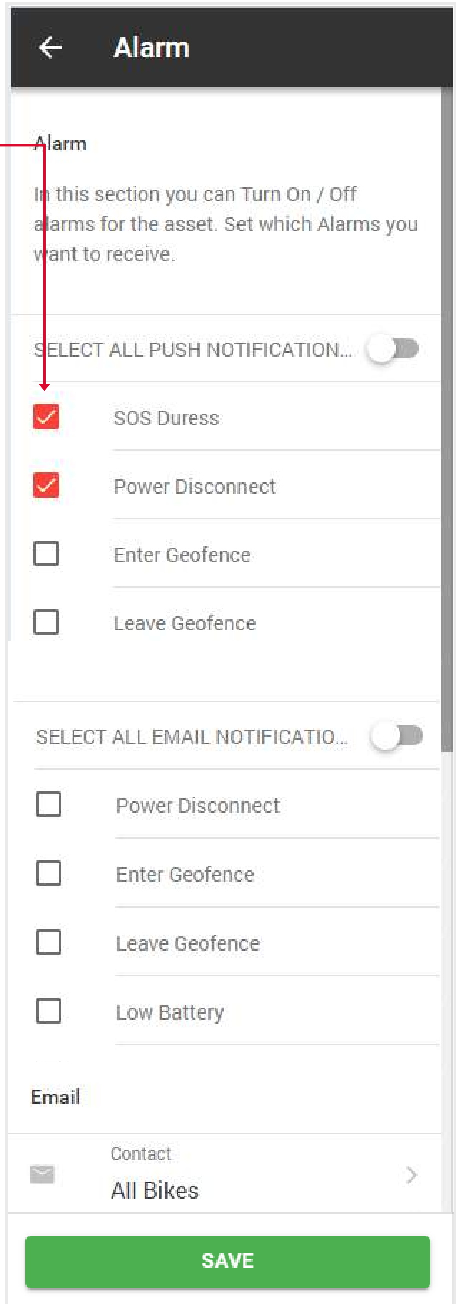


4. In the list of assets that appears, select the necessary ones by checking them in the **checkboxes**
or click on the **switcher** to select all assets.

Click **Next** button.



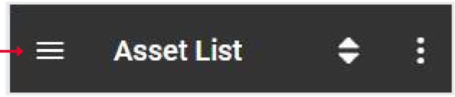
5. Choose what type of alarms you want to receive on your **smartphone** and **email**,
as well as the **email** from drop-down contact list.



5.2. CREATE / EDIT SUB USERS

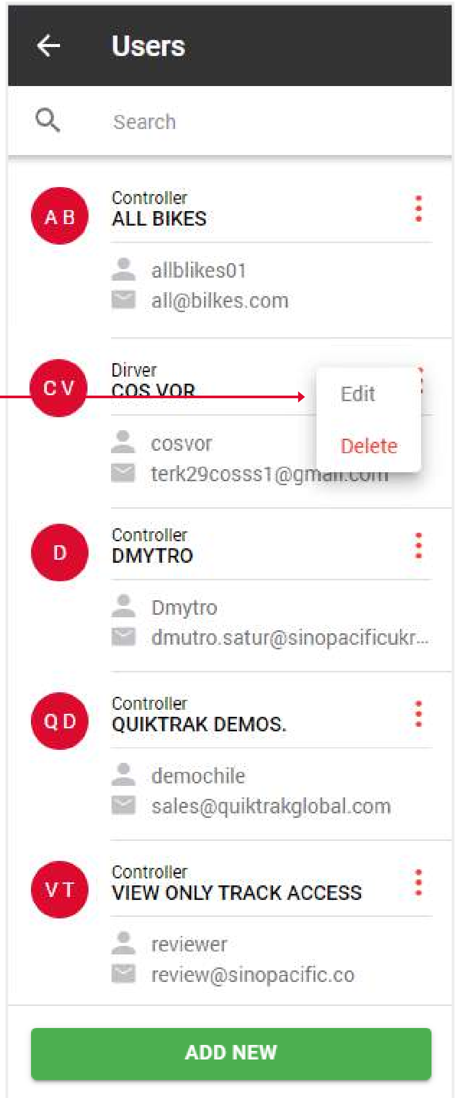
A sub users can be created to allow different logins to see different assets, the main account will still have the full function to create, edit and remove these users and view all data from the assets on their own and any sub users. This users is also used when assigning a driver to an asset.

1. Click **General menu** icon.



2. Select **Sub Users** block.

3. You will open a section with your sub users, where you can **edit** their data, **delete** or **create** a new one.

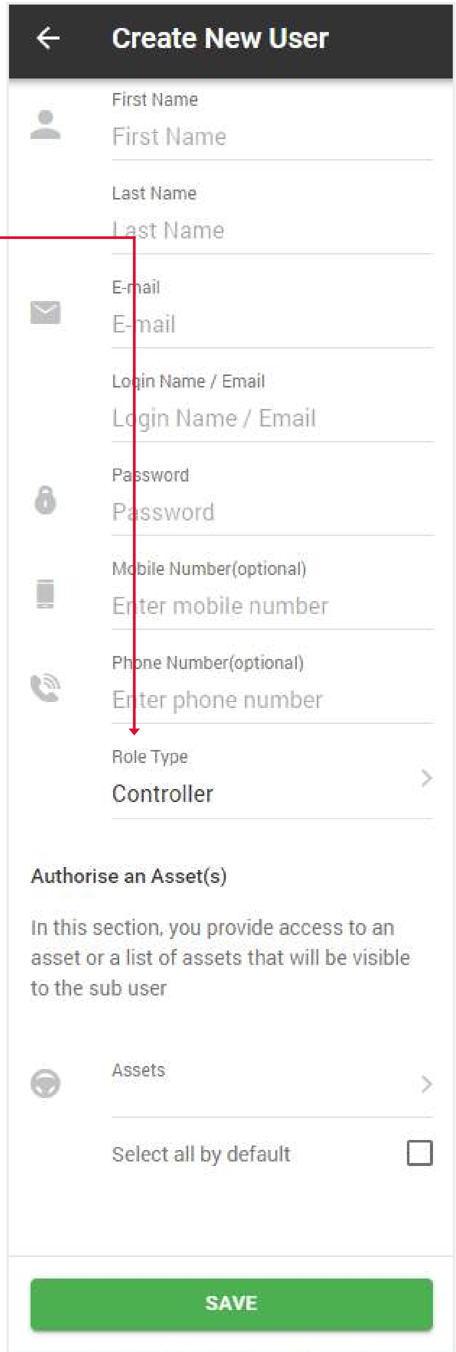


4. In addition to the standard fields when creating / editing a sub-user, the fields Role and Authorise an asset are of key importance.

The role determines what features are accessible by the user when they login. Below is an explanation of the **roles**:

- **View** - can view only live tracking, no playback, no change assets, no reports,
- **Driver** - same as view only
- **Standard** - can view live, playback, check reports etc, but not change assets,
- **Controller** - can view live, playback, check reports etc.

Authorize an asset input - specify which assets this sub user has access to.

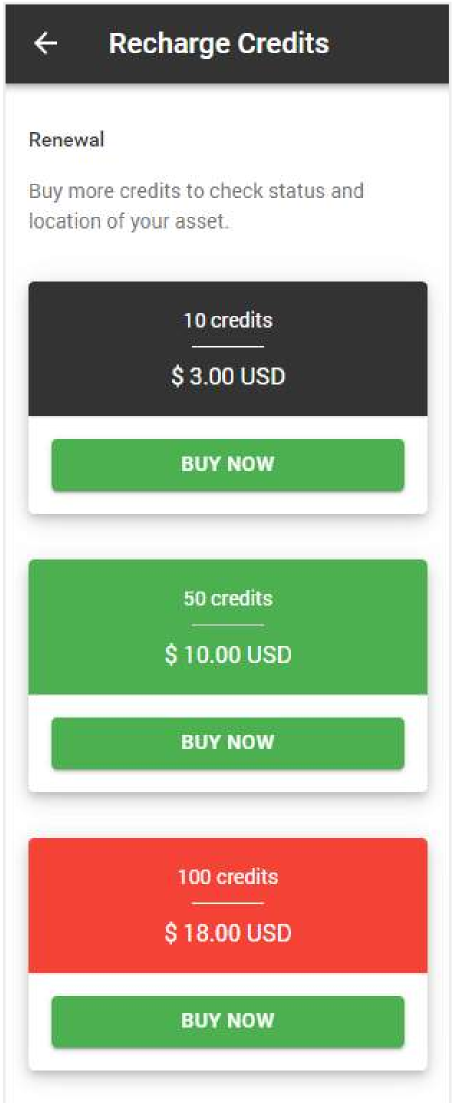


5.3. CREDIT REPLENISHMENT

1. Open **General menu**.

2. Select **Renewals** block.

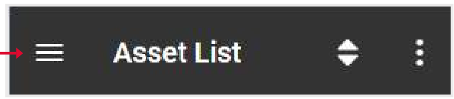
3. **Select** the desired number of credits replenishmenta and click **Buy now** button. You will be taken to PayPal website.



5.4. CREATE / EDIT GEOFENCES

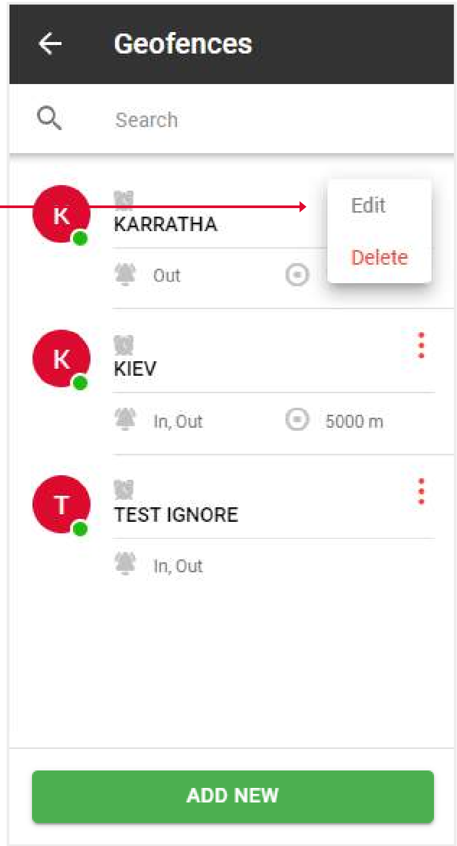
Geofence – this is an area that is set to provide a log or email notification in the event an asset enters or leaves the location.

1. Click **General menu** icon.



2. Select **Geofences** block.

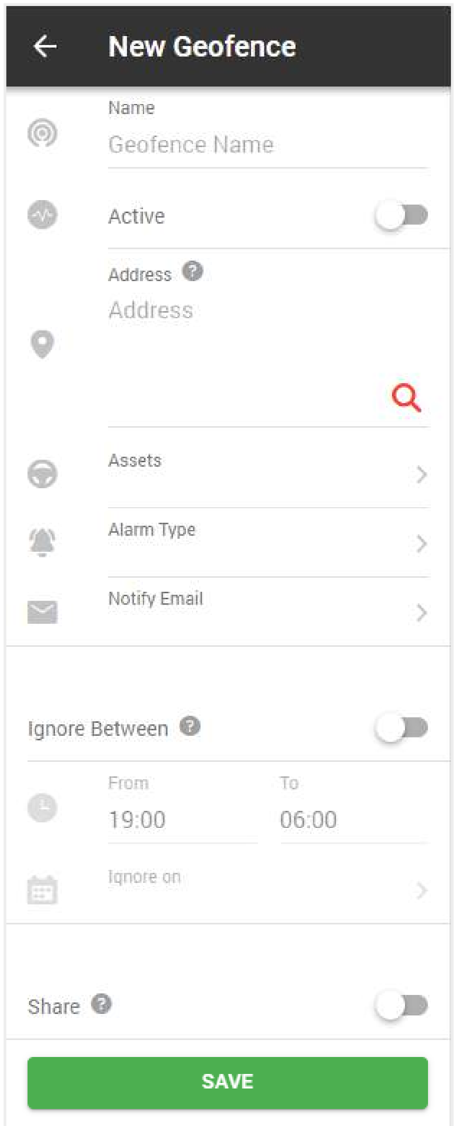
3. You will open a section with your geofences, where you can **edit** their data, **delete** or **create** a new one.



4. **Fill** in the fields and click **Save** to complete.

Notes: If you want to limit the receipt of notifications, in the **Ignore Between** section you can select the time and days of the week on which you will NOT receive notifications.

Share function - shares your geofence with your sub users, they can see the zone, but not edit it.



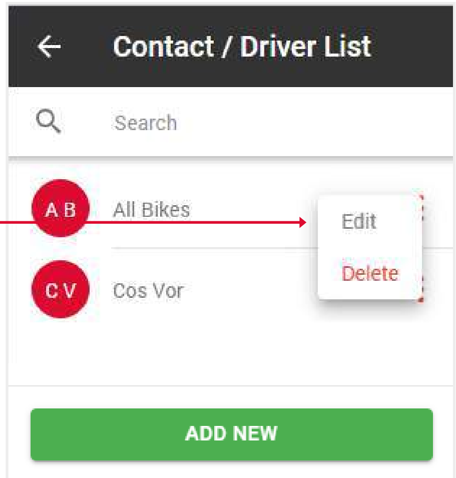
5.5. CREATE / EDIT DRIVERS AND ASSIGNMENT ID TAG (FOR IBUTTON FUNCTION)

Creating a list of drivers and assign them a driver ID tag to use the iButton function.

1. Open **General menu**.

2. Select **Contact / Driver List** block.

3. You will open a section with your contacts, where you can **edit** their data, **delete** or **create** a new one.

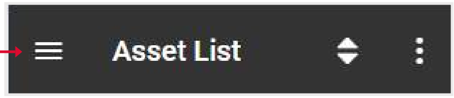


4. Enter **Family ID** (these are the 2 upper left digits above Serial ID), **Serial ID** (this is the main 12 digit number), **Check digits** (these are 2 digits from the top right above Serial ID).

5. Fill out the rest of the form and click **save**.

5.6. EDIT YOUR PROFILE INFO

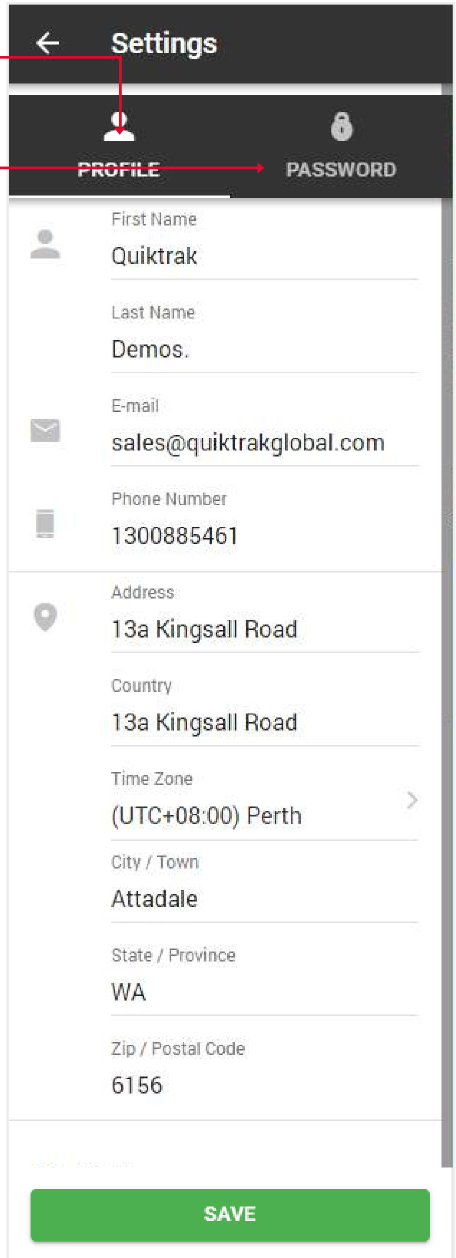
1. Click **General menu** icon.



2. Select **Settings** block.

3. In the **Profile tab** you can change your contact information.

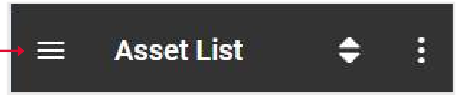
4. In the **Password tab** you can change your password.



5.7. SUPPORT

If you have problems with your asset, leave a request to our support center and our specialists will contact you shortly.

1. Click **General menu** icon.



2. Select **Support** block.

3. Fill out the form and click **Send**.

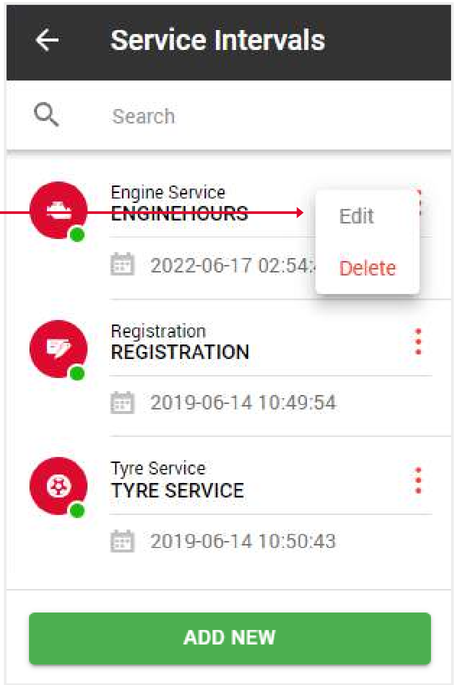
5.8. SERVICE INTERVALS

These are reminders of such events as: tire change, engine check, renewal of registration and insurance, etc.

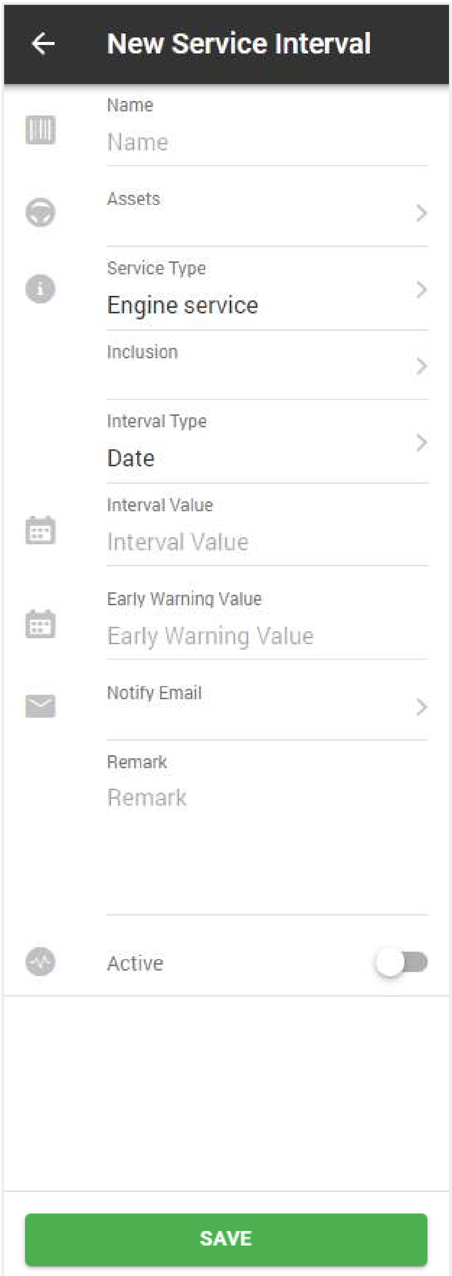
1. Open **General menu**.

2. Select **Service Intervals** block.

3. You will open a section with your service intervals, where you can **edit** their data, **delete** or **create** a new one.



4. **Fill** in the fields and click **Save** to complete.

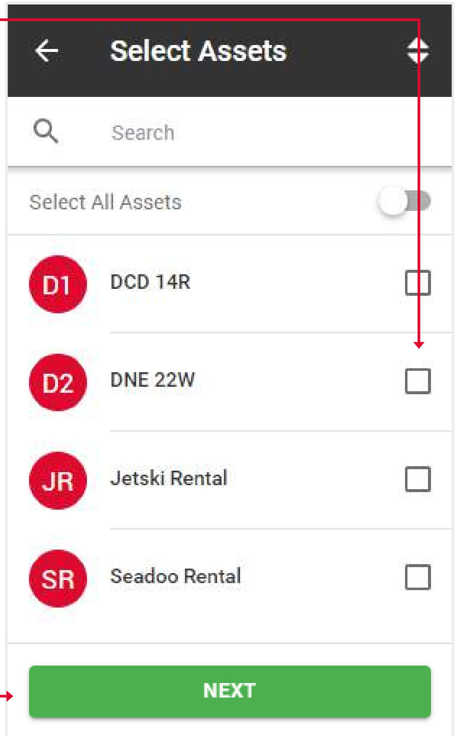


5.9. DRIVERS IDS (DRIVER ASSIGNMENT VIA ID NUMBER)

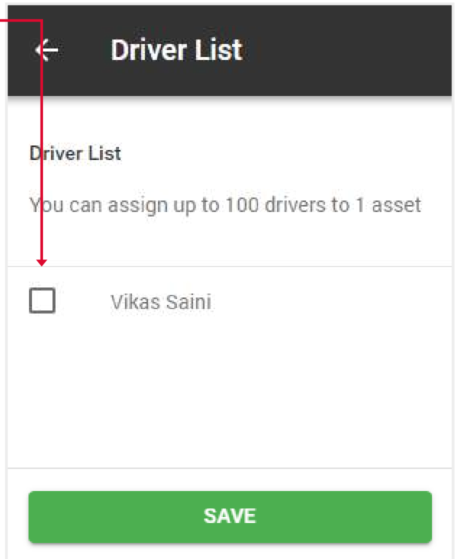
In this section, you can assign drivers to an asset by their ID number.

1. Open **General menu**.
2. Select **Driver IDs** block.

3. Select the **asset** you want to assign drivers to.
4. Click the **next button**.



5. Select **driver(s)**.

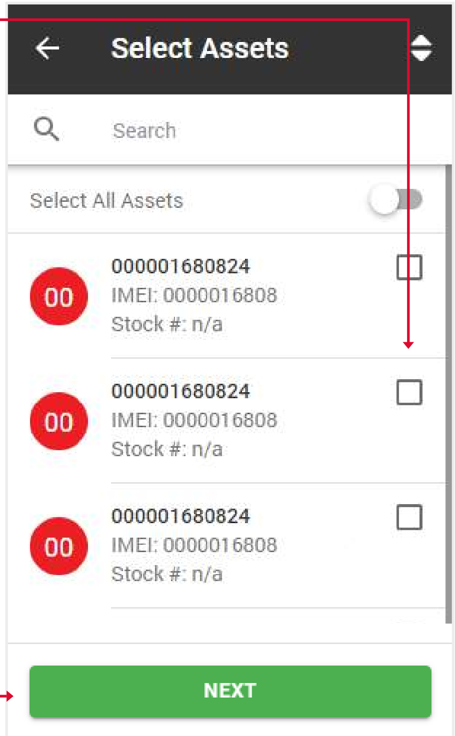


5.10. INSTALL NOTICE

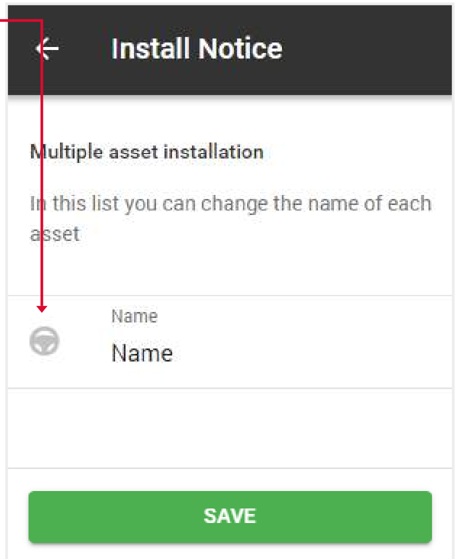
In this section, you can sending a report on installing multiple assets.

1. Open **General menu**.
2. Select **Install notice** block.

3. Select the **assets** held on your balance sheet.
4. Click the **next button**.



5. Assign a **name** to selected assets.



5.11. ACTIVATION

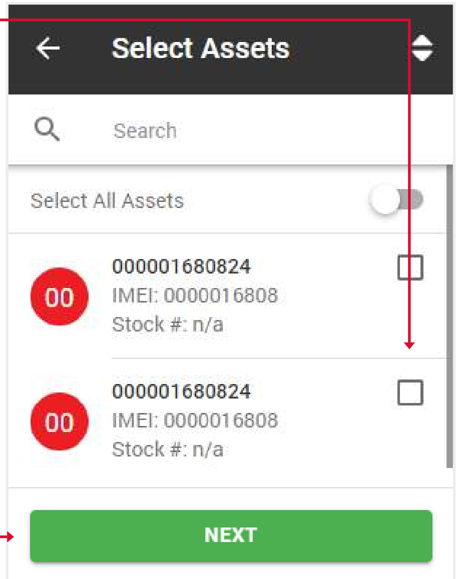
In this section, you can pre-activation (assignment to a client) of several assets.

1. Open **General menu**.

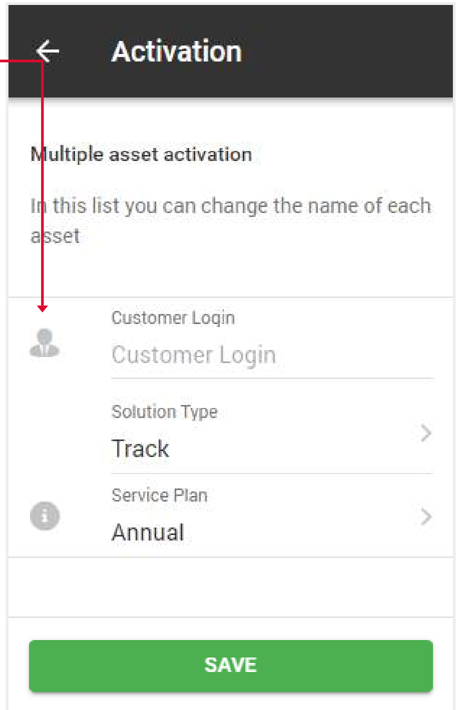
2. Select **Activation** block.

3. Select the **assets** held on your balance sheet.

4. Click the **next button**.

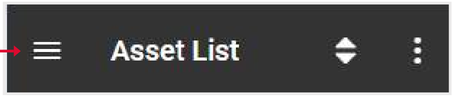


5. **Specify** the name of the customer, the type of solution and the plan.

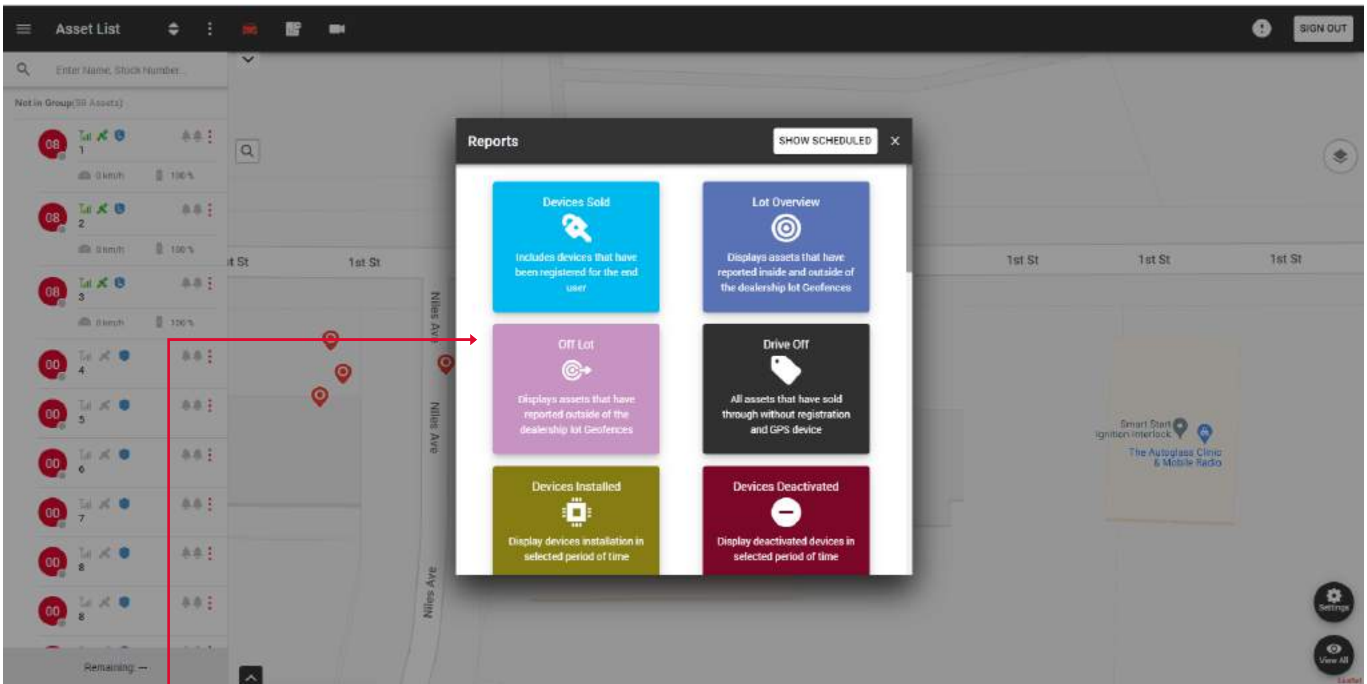


6. REPORTS OVERVIEW

1. Click **General menu** icon.



2. Select **Reports** block.



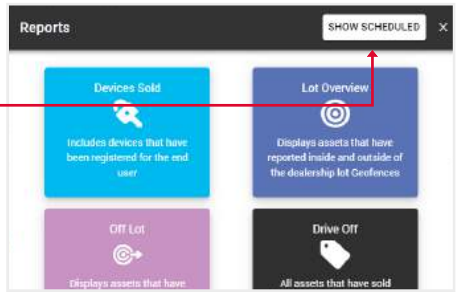
On this **pop-up** you can perform the following reports:

- **Devices sold** - includes devices that have been registered for the end user.
- **Lot overview** - displays assets that have reported inside and outside of the dealership lot Geofences.
- **Off lot** - displays assets that have reported outside of the dealership lot Geofences.
- **Drive off** - all assets that have sold through without registration and GPS device.
- **Devices istalled** - display devices installation in selected period of time.
- **Devices deactivated** - display deactivated devices in selected period of time.

- **Alarm report** - displays triggered alarms for a specified period of time.
- **Playback**- displays the asset route for the selected time period.
- **Servicing overview** - displays overview for service Intervals that has been setted previously.
- **Power disconnect**- displays the assets in which the power was disconnected.
- **Fringe benefit tax** - provides a log book fringe benefit tax report.
- **Geofence overview** - displays assets that have reported inside and outside of the geofences.
- **Fuel tax credit** - provides a fuel tax credit report.
- **Fleet report** - provides a fleet report.
- **Asset listing** - asset overview report.
- **Low battery** - displays assets that have a battery level lower than the set threshold.
- **Not reporting** - displays assets which have not reported in within the set timeframe.

The section with **Automated reports** is located in the upper right corner of the popup when you click the **Show scheduled** button.

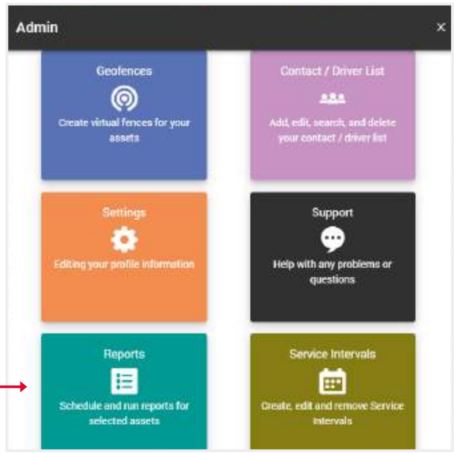
The principle of creating is the same as simple reports, except that these reports will be sent to the specified email within a specified period of time.



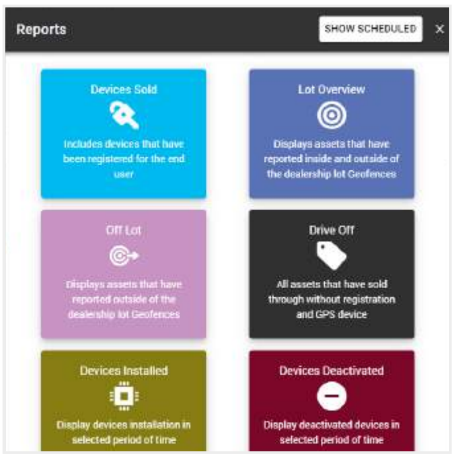
6.1. CREATE NEW REPORT

1. Open **General menu**.

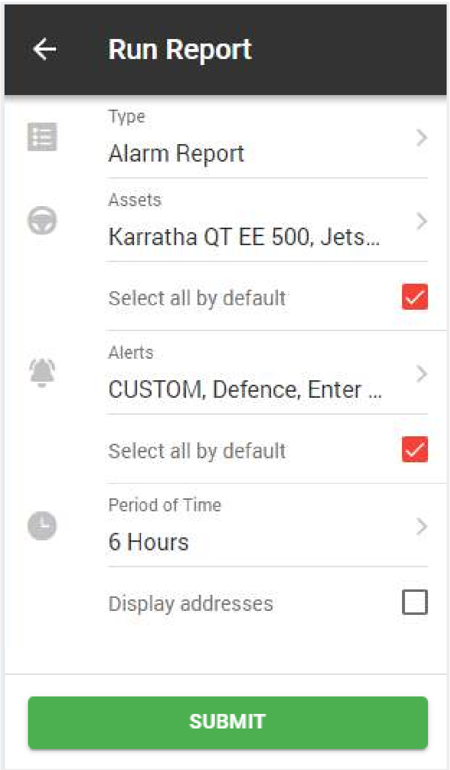
2. Select **Reports** block.



3. Click on the **desired report**.



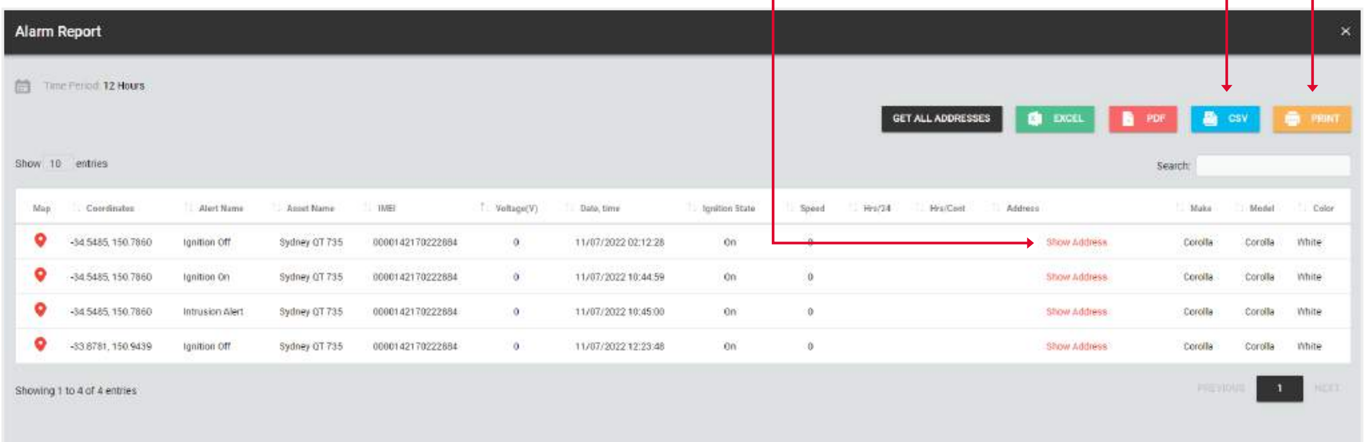
4. **Fill** in the fields and click **Submit** to complete.



You will open a table with data that you can save in **Excel**, **CSV** or **PDF** formats.

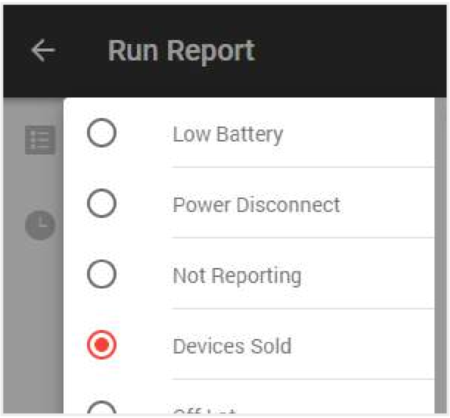
The **Print** button opens a print window if your PC is connected to a printer.

Get all address button, shows addresses in the Address column. You can also show the address individually by clicking on the **Show address** line in the Address column.



Map	Coordinates	Alert Name	Asset Name	IMEI	Voltage(V)	Date, time	Ignition State	Speed	Hrs/24	Hrs/Cont	Address	Make	Model	Color
	-34.5485, 150.7860	Ignition Off	Sydney QT 735	000014217022884	0	11/07/2022 02:12:28	On	0			Show Address	Corolla	Corolla	White
	-34.5485, 150.7860	Ignition On	Sydney QT 735	000014217022884	0	11/07/2022 10:44:59	On	0			Show Address	Corolla	Corolla	White
	-34.5485, 150.7860	Intrusion Alert	Sydney QT 735	000014217022884	0	11/07/2022 10:45:00	On	0			Show Address	Corolla	Corolla	White
	-33.8781, 150.9439	Ignition Off	Sydney QT 735	000014217022884	0	11/07/2022 12:23:48	On	0			Show Address	Corolla	Corolla	White

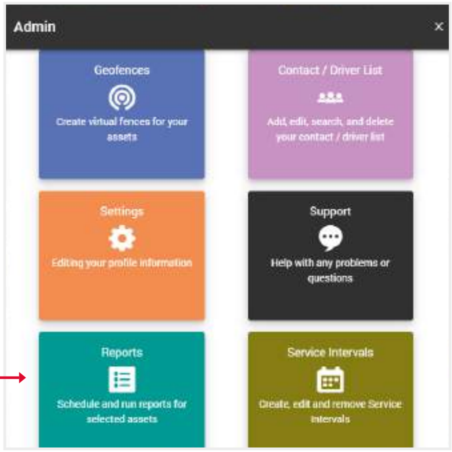
Note, if you change your mind and decide to select a different report type, you don't have to go back to the menu. You can also generate any type of report through the top input report type.
When you click on one, a drop-down list will appear.



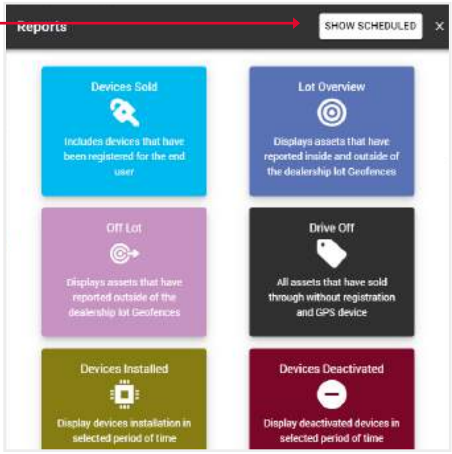
6.2. CREATE NEW AUTOMATED REPORT

1. Open **General menu**.

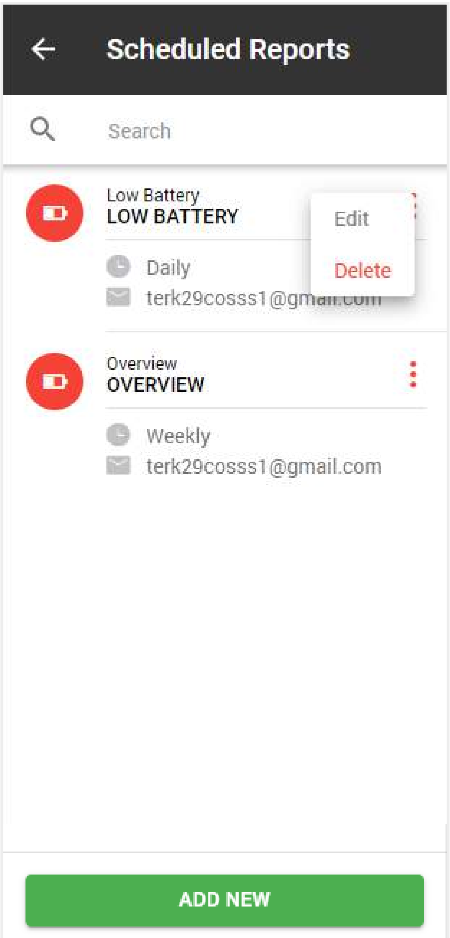
2. Select **Reports** block.



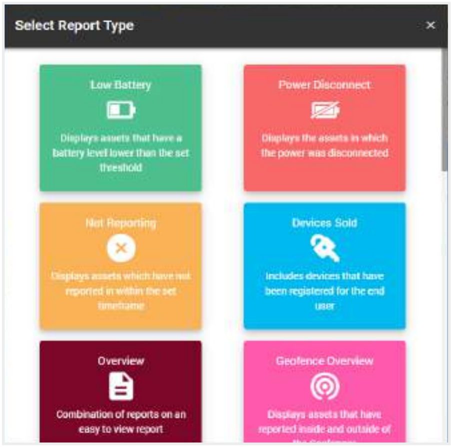
3. Click on the **show scheduled** button.



4. You will open a section with your automated reports, where you can **edit** their data, **delete** or **create** a new one.

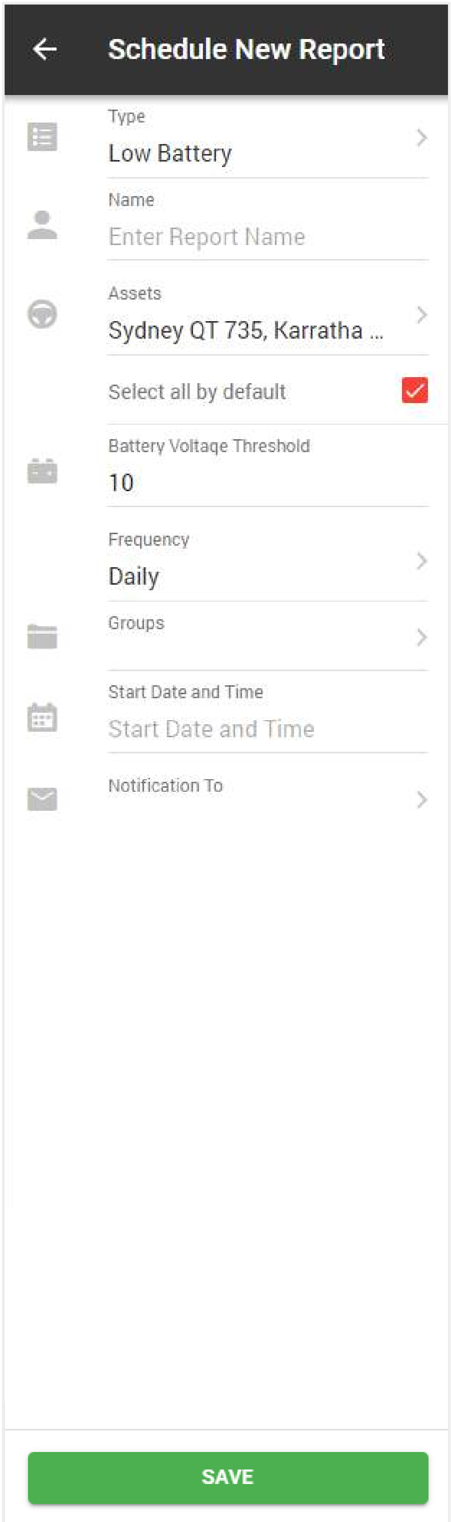


5. When you click on the Add new button, a popup with report types will open. **Choose** the one you want.



6. A form will open for you, just like when creating simple reports, except that you need to specify the **type of report**: daily, weekly or monthly, as well as the **email** to which it should be sent.

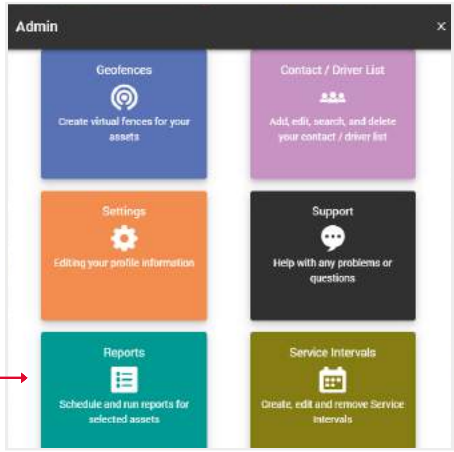
7. Click the **Save** button, after which this report will appear in the list of your automatic reports.



6.3. CREATE FRINGE BENEFIT TAX REPORT

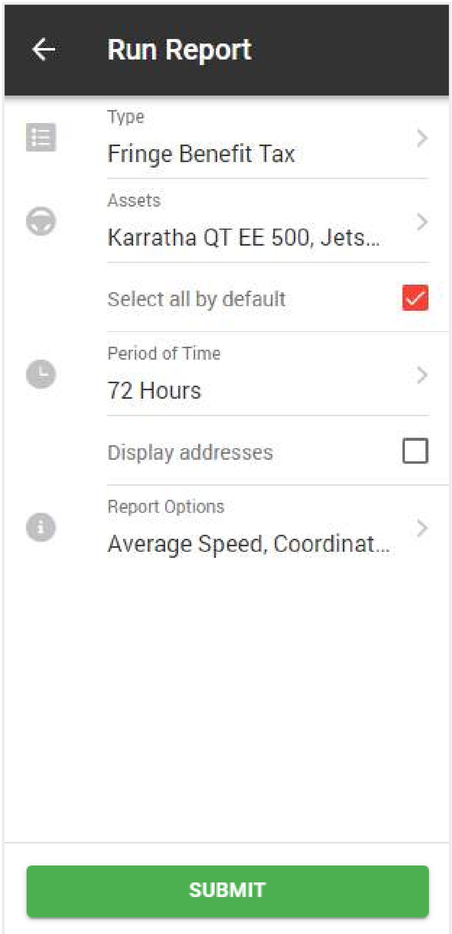
1. Open **General menu**.

2. Select **Reports** block.

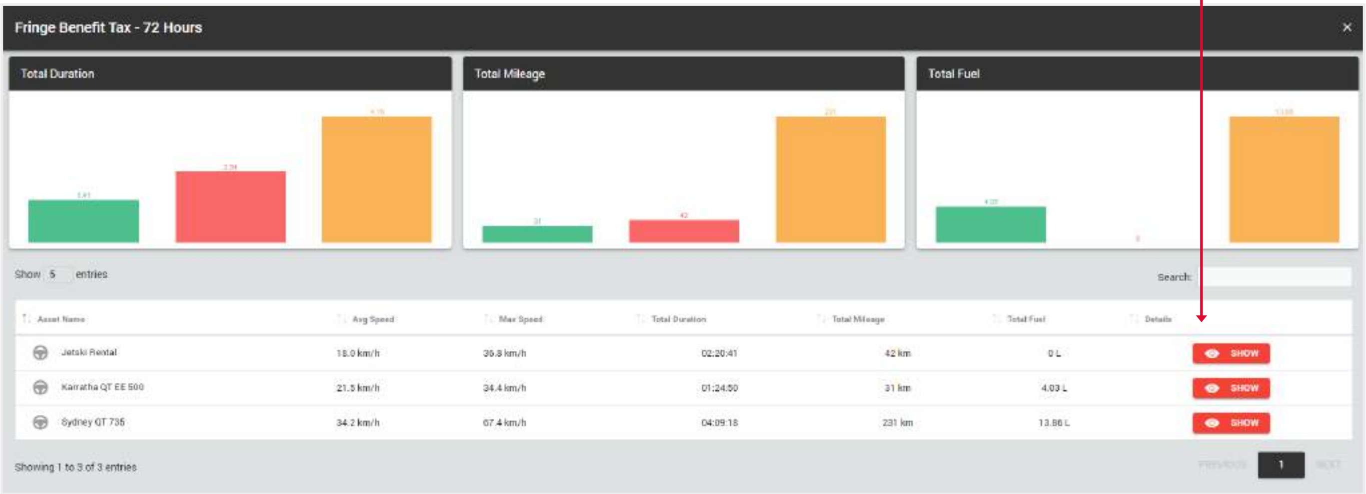


3. Select **fringe benefit tax** report.

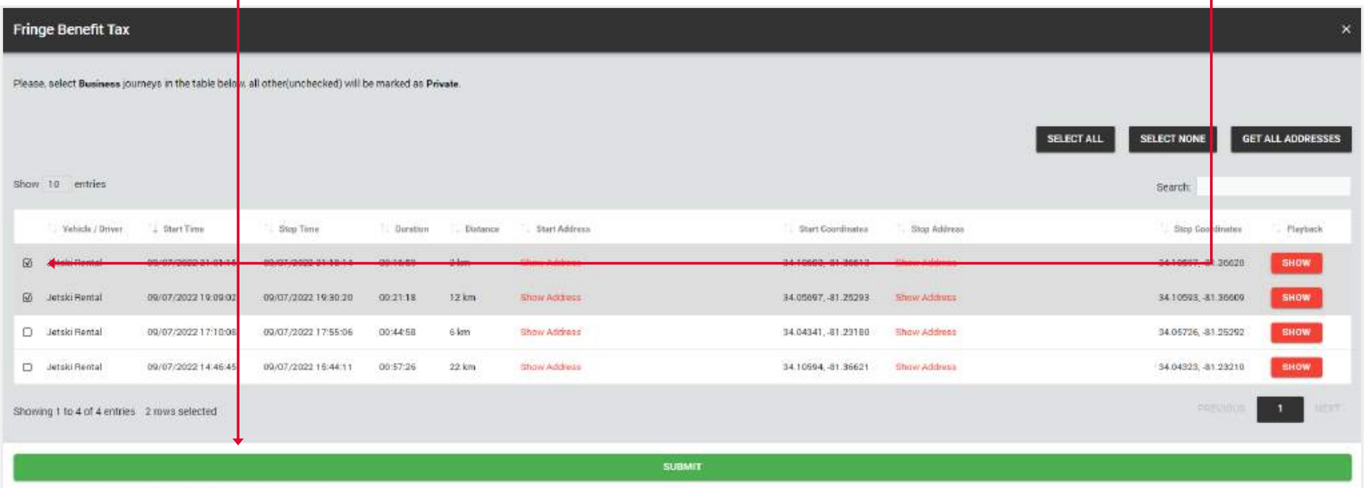
4. **Fill** in the fields and click **Submit** to complete.



You will see a table with graphs with general data for the selected assets. Click the **Show** button in the desired asset.



You will see a table with trips data. Check the checkboxes for those trips that were **business** and click the **submit** button. The rest of the trips will be marked as private.



You will see the final version of the report with statistics on **business** and **private** trips.